



## **MCAD Media Center: TEACHING ASSISTANTS ACCESS POLICIES**

You may reserve and check out carts, keys, remotes and equipment specifically for in-class use at the request of the class professor.

### **DEGREE-SEEKING T.A.**

#### **If you are Currently Enrolled in Courses (Fall and Spring Semester)**

- Access to what the class you are the T.A. for has access to
- Your normal student access to the non-restricted equipment you have been demoed on in class

#### **If you are Not Currently Enrolled in any Courses (Summer Session)**

- Access to only what the class you are the T.A. for has access to

### **NON DEGREE-SEEKING T.A.**

#### **If you are Currently Enrolled in any Courses at MCAD:**

- Access to what the class you are the T.A. for has access to
- Access to what other classes you are enrolled in have access to

#### **If you are Not Currently Enrolled in any Courses**

- Access to only what the class you are the T.A. for has access to

Regarding equipment/facilities you have access to specifically due to being a T.A. for a class:

- You may not reserve equipment or facilities for personal use until the day you intend to check it out
- You have no T.A. access to Late Night.