

Minneapolis College of Art and Design

Student Alert Notice

Date: _____

Student's Name: _____ Box #: _____

Course Number: _____

Course Title: _____

Instructor: _____ Signature: _____
(please print)

Fall _____ Spring _____ Summer _____
(year) (year) (year)

Reason(s) for deficiency: **Comments:**

- Excessive Absence
- Work Incomplete
- Work Unsatisfactory
- Missing Examination
- Examination Unsatisfactory
- Other

Students should arrange to meet with their instructor to discuss ways to improve their performance if they are not performing satisfactorily in the course listed above.

Resources

The Learning Center:

- Disability services
- Writing tutoring, including course assignments and professional documents
- English as a Second Language Tutorials
- Software and technical skills associated with MCAD courses
- Success strategies, including time management and study skills

Counseling Services:

- Email Beth Stockinger to set up a confidential, personal counseling session at bstockinger@mcad.edu. No problem is too big or too small!