

## Liberal Arts Department

### Liberal Arts Merit Scholarship Guidelines | 2017 – 2018

<b>Awards</b>	<b>MCAD Liberal Arts Merit Scholarship</b> Two awards, in the amount of \$2,000 each, will be granted to eligible applicants.
<b>Eligibility</b>	Applicants must be enrolled in an MCAD degree program with a minimum GPA of 3.0  This award is open to <u>undergraduate students</u> who are planning to be registered full-time students at MCAD (registered for no less than 12 credits per semester) during the Fall 2017 semester.  A student may apply simultaneously for Liberal Arts and Studio Merit scholarships, and they may win in both categories.
<b>Written Entry</b>	Applicants must submit a select example, or examples of written work. This should be your strongest work, whether of a single genre or a mix of genres (e.g. poems, essays, scripts, or papers).  Entries must not exceed a total of 10 pages (longer papers may be excerpted). Research papers should be double-spaced, written in twelve-point Times New Roman font, and formatted for standard (eight and one-half by eleven inch) paper. Students should follow either the Modern Language Association (MLA) style or Chicago Manual of Style in formatting their papers, paying special attention to issues of margin width, citation style, and layout.
<b>Criteria</b>	Judging criteria includes; originality, creativity, and scholarship. All work must be publication ready (e.g. proofread and cited).
<b>Format</b>	Provide a SEPARATE cover sheet with your name, mailbox number, and the title of each piece of work submitted.  <u>Your name should only appear on a SEPARATE cover sheet.</u> All entries will be assigned numbers, and the judges will not have access to the names of the entrants.
<b>Deadline</b>	<b>Written entries must be submitted to the MERIT SERVER by 1:00 p.m. – Monday, March 27.</b>  <b>To access the Merits Server:</b> *Submission deadline is Monday, March 27, 1 p.m. 1. *Name your folder, “Last Name, First Name” 2. Connect to “merits.mcad.edu” 3. Locate the LIBERAL ARTS folder and drop your submission.
<b>Judging</b>	Decisions will be announced by Monday, April 3. A letter from the Financial Aid office will also notify winners.

If you have any questions, please contact Gerald Ronning, Chair of the Department of Liberal Arts, at [gronning@mcad.edu](mailto:gronning@mcad.edu).