

**Minneapolis College of Art and Design**

Development Office  
Phone 612-874-3787  
Fax 612-874-3788

**In-Kind Gift Form**

Please complete the following form for any goods or services donated to the college and return it to the Development Office. If you have any questions, call 612-874-3787.

**Donor Name/Company:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Description of Gift:**

**Date of Gift:** \_\_\_\_\_ **Value of Gift: \$** \_\_\_\_\_

*(Value determined by donor)*

**Gift Received By:** \_\_\_\_\_

**Department:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please attach copies of any correspondence. The Development Office will ensure that an acknowledgement is sent to the donor and that the gift is entered into our database records so that the donor is listed as a contributor in our reports.

- Gifts valued over \$250 must attach itemized documentation
- Please let us know if the donor wishes to remain anonymous