

Printshop Highlights	Litho	Screenprinting	Relief/Intaglio
--Paper towels	-Gum Arabic	-Yellow containers of degreaser and emulsion remover	--Solvents in Acid Room and by ink stations
--Lava soap and pink handsoap	-Windex, Ink Eater, Restore the Earth	-Windex, Ink Eater, Restore the Earth	-Windex, Ink Eater, Restore the Earth
--Refill all solvents	--All surfaces are free of solvent/ink	-Tide	
-Check yellow notepad!	-Black Ink	-Black Ink	-Black Inks
--Empty red rag containers	-Grits	-Flourescent Inks	
--Refill rags	-White rags	-Waterbased rags	-White rags
--Rotate prints in drying rack to get rid of empty space in the middle--put prints in unclaimed prints drawer if dry	-Presses free of tympan and scraper bars	-Clean sink	-Clean sink
-Clean white tables	-Clean Glass	-Clean Glass	-Clean Glass
-Sweep all areas	-Cheese cloth	-Collect transparencies	
-Bring waterbased rags to custodial office every MONDAY and THURSDAY			