

MCAD Printshop Late Night Personal Proposal

Name: _____ Phone#: _____

Email: _____ Circle One FR SO JR SR GRAD

COVID-19 Update

Due to COVID-19, Late Night Personal Proposal holders take full responsibility and agree to honor the Printshop occupancy numbers listed in each area of the Printshop. By signing this Proposal you are also responsible for and are agreeing adhering to wearing a mask at all times while in the Printshop, following MCAD's physical distancing guidelines, disinfecting your area, and cleaning up after yourself. Failure to do so may result in the loss of your access.

1. Late Night Proposals for 24 hour access may be submitted by MCAD Print, Paper, Book Majors or MFA students with approved Personal Proposals on file.
2. Proposals must be submitted at least 7 days in advance to allow proper time for processing.
3. After the Proposal is submitted, a meeting will be set up with the Printshop Director if there are any questions.
4. A list of students with approved Late Night Proposals will be posted in the Printshop.

I (print name) _____ full understand my access privileges and responsibilities for Late Night Printshop Access. I hereby agree to accept full responsibility for any loss or damage to the Printshop. If anything is lost, stolen or damaged (returned in a condition other than the condition I found it) I will replace the item or pay for any repairs. I also agree to fully clean up when I am done working. I will not let another person, who is not on the Late Night Access list, into the Printshop or proper disciplinary action will be taken. Late Night Access ends on the last day of the semester.

Signature _____ Date _____

YES NO Yes, But Conditional

Printshop Personal Proposal Submitted:

Printshop Signature and Comments: