

MCAD PRINTSHOP

Advanced PPB Major/Faculty/Staff Equipment Reservation Form

TOOLS CHECKED OUT FROM THE PRINTSHOP AND/OR PAPER STUDIO MUST BE RETURNED WITHIN 7 DAYS OF THE CHECKOUT DATE. ANY LATE RETURNS OR DAMAGED ITEMS WILL RESULT IN A FEE (AMOUNT LISTED BELOW) CHARGED TO YOUR STUDENT ACCOUNT.

TOOL	REPAIR* REPLACE/FEE	TOOL	REPAIR* REPLACE/FEE
<input type="checkbox"/> BONE FOLDERS ---- ONE ----- ALL ----	<u>\$10 / \$110</u>	<input type="checkbox"/> 4" TAKACH BRAYER _____	<u>\$200</u>
<input type="checkbox"/> BOOK CRADLE KIT #1 _____	<u>\$75</u>	<input type="checkbox"/> 6" TAKACH BRAYER _____	<u>\$225</u>
<input type="checkbox"/> BOOK CRADLE KIT #2 _____	<u>\$75</u>	<input type="checkbox"/> 8" TAKACH BRAYER _____	<u>\$250</u>
<input type="checkbox"/> DREMEL TOOL 3000 _____	<u>\$75</u>	<input type="checkbox"/> 10" TAKACH BRAYER _____	<u>\$275</u>
<input type="checkbox"/> LARGE WOODCUT U-GOUGES & BAREN _____	<u>\$100</u>	<input type="checkbox"/> SHARPENING STONES FOR WOODCUT TOOLS #1 _____	<u>\$50</u>
<input type="checkbox"/> MEZZOTINT ROCKERS 1" & 2.5" _____	<u>\$200</u>	<input type="checkbox"/> SHARPENING STONES FOR WOODCUT TOOLS #2 _____	<u>\$50</u>
<input type="checkbox"/> MEDIUM MEZZOTINT KIT 3" _____	<u>\$220</u>	<input type="checkbox"/> WOOD-ENGRAVING TOOLS & TEST BLOCKS & BAREN _____	<u>\$125</u>
<input type="checkbox"/> LARGE MEZZOTINT KIT 6" _____	<u>\$375</u>	<input type="checkbox"/> SCREEN BOARD & HINGE CLAMPS _____	<u>\$50</u>
<input type="checkbox"/> WOODCARVING SET #1 _____	<u>\$50</u>	<input type="checkbox"/> SQUEEGEE - SIZE: _____	<u>\$25</u>
<input type="checkbox"/> WOODCARVING SET #2 _____	<u>\$50</u>		

**Fee for repair: Item is damaged while checked out to you, but is repairable.*

**Fee for replacement: Item is lost, stolen, or damaged beyond repair while checked out to you.*

I HAVE READ AND UNDERSTAND THESE RULES AND REGULATIONS

NAME: (PLEASE PRINT) _____ DATE: _____

SIGNATURE: _____ PHONE #: _____

EMAIL: (PLEASE PRINT) _____

PRINTSHOP STAFF ONLY

CHECKOUT DATE: _____ RETURN DATE: _____ REPAIR / REPLACE | FEE AMOUNT: _____

PRINTSHOP STAFF SIGNATURE: _____

NOTES: _____

PLEASE EMAIL PRINTMAKINGSTUDIO@MCAD.EDU WITH ANY QUESTIONS