MCAD Printshop Woodcut Tool Checkout Agreement

Name:_____ Phone#:_____

Email:_____

Circle One: FR   SO   JR   SR   GRAD   FAC   STAFF   Post Bac Jerome   Other

Any MCAD student (enrolled in day classes) who wants access to the Woodcut Tool must fill out and sign this form. The Woodcut Tool can only be used with prior experience and with previous demonstration.

_____

1. Woodcut tools that are checked out for the Printshop or Paper Studio need to be returned at the required date/time as listed on this form.

2. If they are not, and the materials are lost or stolen, you will be charged a $45 fine to replace the tools which will be added to your student account.

3. I have read and understand these rules and regulations.

Name (print): _____   **Date:** _____

Signature: _____

Tool set number: _____

Date checked out: _____   **Date due back:** _____

Printshop Staff Notes: _____

_____

Date returned: _____   **Fine assessed:** _____