

MINNEAPOLIS
COLLEGE of ART and DESIGN

Add/Drop Policies and Procedures – Fall 2026

Records Office

The Add/Drop period for **Fall Semester 2026** is **August 24 – August 28, 2026**. When the semester begins, you may add and drop courses **only** during this five-day period.

MCAD students are responsible for the information contained in this document. If you have any questions or concerns about adding or dropping courses, please contact the [Records Office](#).

To add or drop a course:

Use the Register for Courses tool on the Registration tab on [myMCAD](#).

- **The deadline to add and drop Fall 2026 courses is 11:59 p.m. on August 28, 2026. The ability to add or drop courses will not be available after the deadline.**
- Request to be added to a course that is full using the Course Capacity Waiver Request form. Department chair/program director approval is required to add a course that is full.
- Request to be added to a course where you have not completed the prerequisites or corequisites using the Prerequisite and Corequisite Waiver Request form. Department chair/program director approval is required to add a course with unmet requirements.
- No permission is required to drop a course during the Add/Drop period. Financial Aid will contact you if the credit reduction creates any problems with your aid.

What if I want to add a course after the Add/ Drop period?

You cannot add a course after August 28, 2026. Late adds will not be accepted under any circumstances!

What if I want to drop a course after the Add/Drop period?

If you drop a course after **August 28, 2026**, it will count as a withdrawal. You will use the Course Withdrawal form on [myMCAD](#), which will route to your department chair/program director for approval. The course will appear on your transcript with a grade of "W". This does not affect your GPA, but the course will count as attempted credits. MCAD requires students to complete 67% of attempted credits in order to meet satisfactory academic progress requirements and graduate.

Can I be put on a waitlist for a course?

No. Waitlists will only be temporarily collected during registration in April 2026. After that, students can choose courses with open seats, or try to add a course during Add/Drop. If a course is full, you can request to add it by submitting a Course Capacity Waiver Request Form on the Registration tab of [myMCAD](#). **Verbal permission to add a course is NOT enough! Any course adds must be initiated via [myMCAD](#) in order to be registered on your schedule.**

Adding one- or two-credit courses:

You can add or drop any one- or two- credit course during the first week of that course, using the Register for Courses tool as described above. If you are not a full-time student, you will be charged for the course. Financial aid will not be altered and refunds will not be given for a course that is dropped after the first five (5) days of the semester. You cannot change a one- or two-credit course to Audit after the regular Add/Drop period.

Chairs and directors for each academic area:

Creative Entrepreneurship

Olaf Kuhlke

Design
(Comic Art, Graphic Design, Illustration, Product and Furniture Design)

Erik Brandt

Fine Arts

Howard Quednau

Foundation Studies

Jay Gould

Liberal Arts

Gerald Ronning

Media Arts
(Animation, Media Arts)

Yoshi Seaver

Graduate Students

See your program director

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