

Self Serve Printer:

“New Addition” to digital lab!

We are introducing a printer that lives outside of the digital lab, near The digital Lab coordinator’s desk, that will be self-serve to students.

This will work with an honors system.

HOW TO USE SELF-SERVE PRINTER:

- 1) Open up the [Digital Lab Project Form](#)
- 2) Respond to the relevant questions- If help is desired to learn how to run your own print, schedule an appointment, if not don’t.
- 3) Request to print using the 3D Print (Bambu P1S *Self-Serve*) Option
- 4) Once, finished filling out the form, submit it.
- 5) From here, you are free to use the printer as long as it is not in use.
- 6) There will be project forms located near the printer to be filled out. They will collect info that was on the form along with the section for cost (this is where the honors system comes in)
- 7) Each student must fill out their own form (it's a hard copy so bring a pencil), and calculate and approve their own cost. (multiply the total weight of their project (g) by 0.05) (*ex: if my project weighs 100.24 g, I multiply that by 0.05 and come up with the cost of \$5.01*)
- 8) Once they do this, they can hand me that form, or leave it on my desk, for their papercut account to be charged. **It is smart to advise them to calculate the cost beforehand so they have time to put money in their papercut account prior to starting a print.*
- 9) If a different color is needed, Just ask, but if it is after hours, The color loaded into the printer is the only option.
- 10) Once they do this, they are free to start the print and come back to pick it up when it is completed.

Students who utilize this are responsible for cleaning up!