



New York Studio Residency Program Contract

I, (print your name), will be participating in the Minneapolis College of Art and Design (MCAD) New York Studio Residency Off-campus Studies Program for Spring semester, 2011. I am not required to participate in this Program and do so voluntarily. Although MCAD is sponsoring this Program, I will have the opportunity and the right to independently leave the group on occasion. Neither MCAD nor MCAD's faculty or staff will be supervising me all of the time. I understand that I will be responsible for my own activities and safety.

I therefore, agree that:

1. I am expected to read and abide by all policies in the MCAD Student Handbook, and all rules and regulations regarding conduct established by my host institution(s), AICAD and School of Visual Arts.
2. I understand that there are certain dangers, hazards and risks inherent in travel and the activities included in the Program, and which could also include serious or even mortal injuries or property damage, and I assume full responsibility for my health, care and safety during participation in the Program. This includes the time period while I am off-campus and during the course of my travel to and from my host institution.
3. I understand that MCAD in no way presents, or acts as agent for, the host institution, the transportation carriers, hotels and/or other suppliers of services connected with this Program. I further understand and agree that MCAD, its Board of Trustees, employees and agents are: A. Not responsible or liable for any injury, damage, loss, accident, delay or other irregularity which may be caused by the defect of any vehicle or the negligence or default of the host institution or any company or person engaged in providing or performing any of the services involved in this Program; B. Not responsible for losses or expenses due to sickness, weather, strikes, hostilities, wars, natural disasters or other such causes; C. Not responsible for any disruption of travel arrangements or any consequent additional expenses that may be incurred therefrom.
4. MCAD reserves the right to remove students from any Off-Campus Study program facilities for violation of MCAD rules and regulations, or rules and regulations of the Program without refund of any monies or academic credit. I am aware that certain behavior is unacceptable, whether under MCAD's rules and regulations or pursuant to reasonable expectations of courtesy and respect while I am representing MCAD. If I engage in such unacceptable behavior, I understand that this may lead to possible disruption of my participation in the Program. At all times, I will act in an appropriate manner, particularly in light of my participation in this Program as a guest at the host institution. Such behavior shall include time when in the company of other Program members, as well as when I may be physically separated from Program members. It is within MCAD's discretion to determine whether I have violated any rules and regulations or whether such violation of rules and regulations warrants my termination from the Program. In that event, I may be sent home at my own expense. Among the conduct which is not considered acceptable is: A. The use, possession, distribution or sale of illegal drugs at any time; B. Engaging in excessive and/or abusive use of alcohol; C. Failing to participate in all classes and scheduled activities unless ill; D. Violation of MCAD rules and policies; or E. Violation of the host institution's rules and policies.
5. If I decide to leave the Program before completing my course of study, I will provide MCAD with advance written notice of my intention to leave the Program. If I leave the Program prior to its completion, MCAD has no connection with my early departure.
6. I, and my heirs, successors and assignees agree to indemnify and hold harmless MCAD, its past and present trustees, officers, employees, agents and the heirs, successors and assigns of each from any and all loss, cost, claims, damage, liability or expense (including reasonable attorneys' fees), resulting or arising from my participation in the Program.
7. MCAD may, in its sole discretion, determine that circumstances within the host country may require the cancellation of the Program. MCAD will provide me with as much advance notice as possible of its intention to cancel the Program. I also understand that MCAD, the host institution(s) may prematurely terminate the Program. In that event, MCAD will provide me with assistance in arranging transportation back to Minneapolis at my expense.
8. I am responsible for any and all required payments and charges for studio fees, health insurance, security deposits and others applicable to the Program.
9. I am aware of all my personal medical needs, as well as having arranged for adequate hospitalization insurance to meet any and all needs for payment of hospital costs while participating in this Program. I understand and agree that: A. MCAD does not have medical personnel available at the location of the Program, during transportation, in my host institution or anywhere else in which I may visit while participating in this Program; B. I am not relying upon MCAD or any MCAD official or employee for my medical needs. MCAD is not responsible for attending to any of my medical or medication needs, and I assume all risk and responsibility therefore; C. If I am required to be hospitalized during this Program, MCAD does not assume any legal responsibility for payment of any costs associated with such hospitalization. Student health insurance is being offered to me under the School of Visual Arts. Details of the plan are available through the School of Visual Arts, students are required to enroll or find an alternate plan with comparable coverage. Comparable coverage is available through MCAD's carrier [Student Resources](#).
10. I will complete an Off-Campus Study Student Evaluation form and return to the International Student Advisor upon completion of the Program.

Signature > Date >