

### *Summary of Procedures for Permit Spaces*

**Building:** Main

Space & Location	Potential Hazards	Required Forms
<b>1. Air Handling Units</b> <ul style="list-style-type: none"> <li>• Rm 203 AHU               <ul style="list-style-type: none"> <li>– Air Handler Rm (Door 1)</li> <li>– Fresh Air Chamber (Door 2)</li> </ul> </li> <li>• 3<sup>rd</sup> Floor Mech Rm. AHU #7               <ul style="list-style-type: none"> <li>– Supply Air Fan Motor Access</li> </ul> </li> <li>• Rooftop Units AHU's #1, #2, #3, #4, #5, #6, &amp; #12               <ul style="list-style-type: none"> <li>– Supply Air Fan Motor Access</li> <li>– Return Air Fan Motor Access</li> </ul> </li> <li>• 3<sup>rd</sup> Floor Restaurant Penthouse AHU's #8, #9               <ul style="list-style-type: none"> <li>– Supply Air Fan Motor Access</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Hazardous Energy</li> </ul>	<ul style="list-style-type: none"> <li>• Reclassification Form</li> </ul>
<b>2. Ceiling Chases</b> – for exhaust fans above Women's Restrooms on 4 <sup>th</sup> Floor (North and South).	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> <li>• Fall hazards</li> </ul>	<ul style="list-style-type: none"> <li>• Short Form Entry Checklist</li> </ul>
<b>3. Crawl Spaces</b> <ul style="list-style-type: none"> <li>– Above 3<sup>rd</sup> Floor Dark Rm 315.</li> <li>– Return Fire Damper in Return Air Duct, accessed from 4<sup>th</sup> Floor Rm 445.</li> </ul>	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> </ul>	<ul style="list-style-type: none"> <li>• Short Form Entry Checklist</li> </ul>
<b>4. Dust Collector</b> <ul style="list-style-type: none"> <li>– Shop</li> </ul>	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> <li>• Internal configuration</li> <li>• Hazardous energy</li> </ul>	<ul style="list-style-type: none"> <li>• Confined Space Entry Permit</li> </ul>
<b>5. Elevator Pits</b> – <ul style="list-style-type: none"> <li>– South Freight Elevator under-floor pit</li> <li>– Cafeteria Elevator under-floor pit</li> </ul>	<ul style="list-style-type: none"> <li>• Hazardous energy</li> </ul>	<ul style="list-style-type: none"> <li>• Reclassification Form</li> </ul>
<b>6. Elevator Shafts</b> – vertical shafts above elevator cars. <ul style="list-style-type: none"> <li>– South Elevator</li> <li>– North Elevator</li> <li>– Cafeteria Elevator</li> </ul>	<ul style="list-style-type: none"> <li>• Hazardous energy</li> <li>• Fall hazards</li> </ul>	<ul style="list-style-type: none"> <li>• Reclassification Form</li> </ul>

Space & Location	Potential Hazards	Required Forms
7. <b>Fresh Air Intake Pit</b> – Outdoors, South Main Boiler	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> <li>• Fall hazard (vertical space greater than 5 feet deep)</li> </ul>	<ul style="list-style-type: none"> <li>• Confined Space Entry Permit</li> </ul>
8. <b>Plumbing Access Spaces</b> – in Women’s Restrooms on 1 <sup>st</sup> Floor (North and South).	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> </ul>	<ul style="list-style-type: none"> <li>• Short Form Entry Checklist</li> </ul>
9. <b>Sump Pit</b> – Basement Mechanical Rm 06.	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> <li>• Engulfment</li> <li>• Hazardous energy</li> </ul>	<ul style="list-style-type: none"> <li>• <b>NO ENTRY ALLOWED</b></li> </ul>
10. <b>Tunnels</b> – From Art Storage Rm 04 – From Mechanical Rm 06	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> <li>• Internal configuration</li> <li>• Hazardous energy</li> </ul>	<ul style="list-style-type: none"> <li>• Confined Space Entry Permit</li> </ul>

**Building: Morrison**

Space & Location	Potential Hazards	Required Forms
1. <b>Tunnel</b> - under Morrison Building (connects with Library tunnel). 2 access points. Tunnel contains: <ul style="list-style-type: none"> <li>• Steam lines and steam traps</li> <li>• Electrical conduit</li> <li>• Fan and steam coil for breezeway</li> <li>• Asbestos insulation</li> </ul>	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> <li>• Internal configuration</li> <li>• Hazardous energy</li> </ul>	<ul style="list-style-type: none"> <li>• Confined Space Entry Permit</li> </ul>
2. <b>Vault Exhaust Space</b> – adjacent to Electrical Service Room M-17-A. Contains: fans, belts, motors.	<ul style="list-style-type: none"> <li>• Hazardous energy</li> </ul>	<ul style="list-style-type: none"> <li>• Reclassification Form</li> </ul>

**Building: L. A. Wing**

Space & Location	Potential Hazards	Required Forms
1. <b>Ceiling Chase</b> – for exhaust fan above women’s restroom. 1 access point.	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> <li>• Fall hazards</li> </ul>	<ul style="list-style-type: none"> <li>• Short Form Entry Checklist</li> </ul>
2. <b>Tunnel System</b> - under library: 4 access points. Tunnel contains: <ul style="list-style-type: none"> <li>• Condensate lines</li> <li>• Conduit</li> <li>• Drain pipes for sinks</li> </ul>	<ul style="list-style-type: none"> <li>• Hazardous atmosphere</li> <li>• Internal configuration</li> <li>• Hazardous energy</li> </ul>	<ul style="list-style-type: none"> <li>• Confined Space Entry Permit</li> </ul>