

To be considered for the Yale Norfolk program, you must submit the following materials:

1) Images:

- Submit a thumb drive containing 12-15 digital images of your recent work.
- All images must be in jpeg format, no larger than 1.5 MB each.
- Do not put images in a viewing program such as PowerPoint.
- Number the images in the order you want them viewed. Name each Image File as follows: 01YourLastNameFirstInitial\_TitleOfWork
- As part of the 12-15 images, you may submit up to 8 minutes of time-based work

2) Image List:

- Submit a hard copy of a numbered image list.
- Include your name at the top.
- Include the title, date, media, size for each work.
- Number your list so that it corresponds to the numbers of your image files.
- For installation or time-based work, you may include a brief explanatory text for each piece.

3) Artist Statement:

- Submit a hard copy of a one-page artist statement.
- Include your name at the top.

Put your thumb drive, image list and artist statement in a manila envelope labeled as follows: Yale Norfolk, Your Name, Your Major, Your Current Year/Semester of Intended Graduation.

Applications must be submitted to the Office Of Academic Affairs (Room 348) by 5:00 pm, Monday, February 29th (place in the box labeled "Yale Norfolk").

If you have any questions, feel free to contact Prof. Michael Kareken ([mkareken@mcad.edu](mailto:mkareken@mcad.edu))