

SAMPLE

## FREELANCE CONTRACT

Date Prepared: \_\_\_\_\_

Artist's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### CLIENT

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### Project/Cost Details:

Description of service or artwork to be provided	Cost per hour or per project
_____	_____ per _____
_____	_____ per _____
_____	_____ per _____
_____	_____ per _____
<b>Supplies</b> (if not included in above cost)	
_____	_____
_____	_____
_____	_____
<b>Deadline:</b> _____	
<b>Comments/Specifications:</b>	<b>Total</b> _____
	Less Advance _____
	<b>BALANCE DUE</b> _____
<i>To be paid in full by money order or cash upon receipt of work or completion of service.</i>	

The attached files and/or artwork are property of \_\_\_\_\_. Any reproduction, distribution, or use of these designs without the express, advance written and dated consent of above-named artist is strictly prohibited.

### Agreement of services, charges, and payments:

Client Signature \_\_\_\_\_

Date \_\_\_\_\_

Artist Signature \_\_\_\_\_

Date \_\_\_\_\_