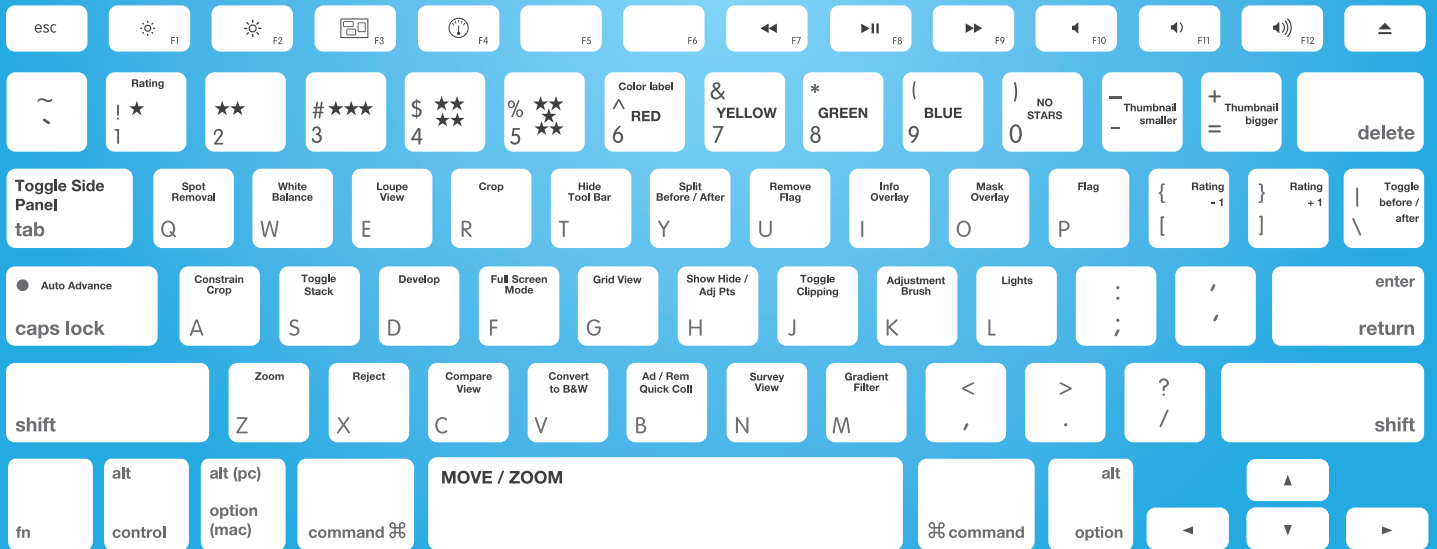




2015 ADOBE LIGHTROOM CC

KEYBOARD SHORTCUTS CHEAT SHEET



Keys for working with panels SHORTCUTS



Show/hide side panels	Tab	Tab
Show/hide all panels	Shift + Tab	Shift + Tab
Show/hide toolbar	T	T
Show/hide Module Picker	F5	F5
Show/hide Filmstrip	F6	F6
Show/hide left panels	F7	F7
Show/hide right panels	F8	F8
Toggle solo mode	Option-click a panel	Alt-click a panel
Open a new panel without closing soloed panel	Shift-click a panel	Shift-click a panel
Open/close all panels	Cmd-click a panel	Ctrl-click a panel
Open/close left panels, top to bottom	Cmd + Control + 0 - 5	Ctrl + Shift + 0 - 5
Open/close right panels, Library and Develop modules, top to bottom	Cmd + 0 - 8	Ctrl + 0 - 8
Open/close right panels, Slideshow, Print, and Web modules, top to bottom	Cmd + 1 - 7	Ctrl + 1 - 7

Navigating modules SHORTCUTS



Go to Library module	Cmd+Opt+1	Ctrl+Alt+1
Go to Develop module	Cmd+Opt+2	Ctrl+Alt+2
Go to Slideshow module	Cmd+Opt+3	Ctrl+Alt+3
Go to Print module	Cmd+Opt+4	Ctrl+Alt+4
Go to Web module	Cmd+Opt+5	Ctrl+Alt+5
Go back / go forward	Cmd+Opt+ / Left Arrow / Cmd+Opt+ / Right Arrow	Ctrl+Alt+ / Left Arrow / Ctrl+Alt+ / Right Arrow
Go back to previous module	Cmd + Opt + Up Arrow	Ctrl + Alt + Up Arrow

Working with collections SHORTCUTS



Create a new collection in the Library module	Cmd+N	Ctrl+N
Add to Quick Collection	B	B
Add to Quick Collection and go to next photo	Shift+B	Shift+B
Show Quick Collection	Cmd+B	Ctrl+B
Save Quick Collection	Cmd+Opt+B	Ctrl+Alt+B
Save Quick Collection	Cmd+Shift+B	Ctrl+Shift+B
Clear Quick Collection	Cmd+Opt+B	Ctrl+Alt+B
Set as target collection	Shift+B	Shift+B



Changing views & screen modes SHORTCUTS



Enter Library Loupe view	E	E
Enter Library Grid view	G	G
Enter Library Compare view	C	C
Enter Library Survey view	N	N
Open selected photo in the Develop module	D	D
Cycle forward / backward through Lights Out modes	L / Shift + L	L / Shift + L
Toggle Lights Dim mode	Cmd + Shift + L	Ctrl + Shift + L
Cycle screen modes	F	F
Previous screen mode	Shift + F	
Switch between Normal and full-screen, hide panels	Cmd + Shift + F	Ctrl + Shift + F
Go to Normal screen mode	Cmd + Opt + F	Ctrl + Alt + F
Cycle info overlay	I	I
Show/hide info overlay	Cmd + I	Ctrl + I

Using a secondary window SHORTCUTS



Open secondary window	Cmd + F11	F11
Enter Grid view	Shift + G	Shift + G
Enter normal Loupe view	Shift + E	Shift + E
Enter Locked Loupe view	Cmd + Shift + Return	Ctrl + Shift + Enter
Enter Compare view	Shift + C	Shift + C
Enter Survey view	Shift + N	Shift + N
Enter Slideshow view	Cmd + Option + Shift + Return	Ctrl + Alt + Shift + Enter
Enter full-screen mode (requires a second monitor)	Cmd + Shift + F11	Shift + F11
Show/hide Filter bar	Shift + \	Shift + \
Zoom in / zoom out	Cmd + Shift + = / Cmd + Shift + -	Ctrl + Shift + = / Ctrl + Shift -

Managing photos and catalogs SHORTCUTS



Import photos from disk	Cmd + Shift + I	Ctrl + Shift + I
Open catalog	Cmd + Shift + O	Ctrl + O
Open Preferences	Cmd + , (comma)	Ctrl + , (comma)
Open Catalog Settings	Cmd + Opt + , (comma)	Ctrl + Alt + , (comma)
Create new subfolder (segmented tethered capture)	Cmd + Shift + T	Ctrl + Shift + T
Hide/show tether capture bar	Cmd + T	Ctrl + T
Create a new folder in the Library module	Cmd + Shift + N	Ctrl + Shift + N
Create virtual copy (Library and Develop module only)	Cmd + ' (apostrophe)	Ctrl + ' (apostrophe)
Show in Explorer / Finder (Library and Develop module only)	Cmd + R	Ctrl + R
Go to next/previous photo in the Filmstrip	Right Arrow/Left Arrow	Right Arrow/Left Arrow
Select multiple folders or collections (in Library, Slideshow, Print, and Web modules)	Shift-click or Cmd-click	Shift-click or Ctrl-click
Rename photo (in Library module)	F2	F2
Delete selected photo(s)	Delete	Backspace or Delete
Remove selected photo(s) from catalog	Opt + Delete	Alt + Backspace
Delete selected photo(s) and move to Recycling Bin (Windows) or Trash (Mac OS)	Cmd + Opt + Shift + Delete	Ctrl + Alt + Shift + Backspace
Delete rejected photo(s)	Cmd + Delete	Ctrl + Backspace
Edit in Photoshop	Cmd + E	Ctrl + E
Open in other editor	Cmd + Opt + E	Ctrl + Alt + E
Export selected photo(s)	Cmd + Shift + E	Ctrl + Shift + E
Export with previous settings	Cmd + Opt + Shift + E	Ctrl + Alt + Shift + E
Open plug-in manager	Cmd + Opt + Shift + , (comma)	Ctrl + Alt + Shift + , (comma)
Print selected photo	Cmd + P	Ctrl + P
Open Page Setup dialog box	Cmd + Shift + P	Ctrl + Shift + P

Metadata and keywords SHORTCUTS



Add keywords	Cmd + K	Ctrl + K
Edit keywords	Cmd+Shift+K	Ctrl+Shift+K
Set a keyword shortcut	Cmd + Opt + Shift + K	Ctrl + Alt + Shift + K
Add/remove keyword shortcut from selected photo	Shift + K	Shift + K
Enable painting	Cmd+Opt+K	Ctrl+Alt+K
Add a keyword from a keyword set to selected photo	Opt + 1-9	Alt + 1-9
Cycle forward / backward through keyword sets	Opt + 0 / Opt + Shift + 0	Alt + 0 / Alt + Shift + 0
Copy/paste metadata	Cmd + Opt + Shift + C / Shift + V	Ctrl + Alt + Shift + C / Ctrl + Alt + Shift + V
Save metadata to file	Cmd + S	Ctrl + S
Open Spelling dialog box	Cmd + ;	
Check spelling	Cmd + ;	
Open Character palette	Cmd+Opt + T	



Comparing photos in the Library module SHORTCUTS



Switch to Loupe view	E or Return	E or Enter
Switch to Grid view	G or Esc	G or Esc
Switch to Compare view	C	C
Switch to Survey view	N	N
Switch from Grid to Loupe view	Spacebar or E	Spacebar or E
Swap select and candidate photos in Compare view	Down Arrow	Down Arrow
Make next photos select and candidate in Compare view	Up Arrow	Up Arrow
Toggle Zoom view	Z	Z
Zoom in / zoom out in Loupe view	Command + = / Command + -	Ctrl + = / Ctrl + -
Scroll up/down zoomed photo in Loupe view (also works in Develop and Web modules)	Page Up / Page Down on full-size keyboard	Page Up / Page Down on full-size keyboard
Go to beginning/end of Grid view	Command + Return	Ctrl + Enter
Play impromptu slide show	Command +]	Ctrl +]
Rotate photo right (clockwise)	Command + [Ctrl + [
Rotate photo left (counterclockwise)	Command + [Ctrl + [
Increase/decrease Grid thumbnail size	= / -	= / -
Scroll up/down Grid thumbnails	Page Up / Page Down on full-size keyboard	Page Up / Page Down on full-size keyboard
Toggle cell extras	Command + Shift + H	Ctrl + Shift + H
Show/hide badges	Command + Option + Shift + H	Ctrl + Alt + Shift + H
Cycle Grid views	J	J
Open Library view options	Command + J	Ctrl + J
Select multiple discrete photos	Command-click	Ctrl-click
Select multiple contiguous photos	Shift-click	Shift-click
Select all photos	Command + A	Ctrl + A
Deselect all photos	Command + D or Command + Shift + A	Ctrl + D
Select only active photo	Command + Shift + D	Ctrl + Shift + D
Deselect active photo	/	/
Add previous/next photo to selection	Shift + Left/Right Arrow	Shift + Left/Right Arrow
Select flagged photos	Command + Option + A	Ctrl + Alt + A
Deselect unflagged photos	Command + Option + Shift + D	Ctrl + Alt + Shift + D
Group into stack	Command + G	Ctrl + G
Unstack	Command + Shift + G	Ctrl + Shift + G
Toggle stack	S	S
Move to top of stack	Shift + S	Shift + S
Move up in stack	Shift + [Shift + [
Move down in stack	Shift +]	Shift +]

Rating and filtering photos SHORTCUTS



Set star rating	1 - 5	1 - 5
Set star rating and go to next photo	Shift + 1 - 5	Shift + 1 - 5
Remove star rating	0	0
Remove star rating and go to next photo	Shift + 0	Shift + 0
Increase / decrease rating by 1 star] / [] / [
Assign a red label	6	6
Assign a yellow label	7	7
Assign a green label	8	8
Assign a blue label	9	9
Assign a color label and go to next photo	Shift + 6 - 9	Shift + 6 - 9
Flag photo as a pick	P	P
Flag photo as a pick and go to next photo	Shift + P	Shift + P
Flag photo as a reject	X	X
Flag photo as a reject and go to next photo	Shift + X	Shift + X
Unflag photo	U	U
Unflag photo and go to next photo	Shift + U	Shift + U
Increase / decrease flag status	Cmd + Up Arrow / Cmd + Down Arrow	Ctrl + Up Arrow / Ctrl + Down Arrow
Cycle flag settings	' (back quote)	' (back quote)
Refine photos	Cmd + Opt + R	Ctrl + Alt + R
Show/hide Library Filter bar	\	\
Open multiple filters in the Filter bar	Shift-click filter labels	Shift-click filter labels
Toggle filters on/off	Cmd + L	Ctrl + L
Find photo in the Library module	Cmd + F	Ctrl + F

Slideshow module SHORTCUTS



Play slide show	Return	Enter
Play impromptu slide show	Cmd + Rtn	Ctrl + Enter
Pause slide show	Spacebar	Spacebar
Preview slide show	Opt + Rtn	Alt + Enter
End slide show	Esc	Esc
Go to next slide	Right Arrow	Right Arrow
Go to previous slide	Left Arrow	Left Arrow
Rotate photo right (clockwise)	Cmd +]	Ctrl +]
Rotate photo left (counterclockwise)	Cmd + [Ctrl + [
Show/hide guides	Cmd+Shift+H	Ctrl+Shift+H
Export PDF slide show	Cmd + J	Ctrl + J
Export JPEG slide show	Cmd+Shift+J	Ctrl+Shift+J
Export video slide show	Cmd+Opt+J	Ctrl+Alt+J
Create a new slide show template	Cmd+N	Ctrl+N
Create a new slide show template folder	Cmd+Shift+N	Ctrl+Shift+N
Save slide show settings	Cmd + S	Ctrl + S

Working in develop module SHORTCUTS



Convert to grayscale	V	V
Auto tone	Cmd + U	Ctrl + U
Auto white balance	Cmd + Shift + U	Ctrl + Shift + U
Edit in Photoshop	Cmd + E	Ctrl + E
Copy/paste Develop settings	Cmd + Shift + C / Cmd + Shift + V	Ctrl + Shift + C / Ctrl + Shift + V
Paste settings from previous photo	Cmd + Opt + V	Ctrl + Alt + V
Copy After settings to Before	Cmd + Opt + Shift + Left Arrow	Ctrl + Alt + Shift + Left Arrow
Copy Before settings to After	Cmd + Opt + Shift + Right Arrow	Ctrl + Alt + Shift + Right Arrow
Swap Before and After settings	Cmd + Opt + Shift + Up Arrow	Ctrl + Alt + Shift + Up Arrow
Increase/decrease selected slider in small increments	Up Arrow / Down Arrow or + / -	Up Arrow / Down Arrow or + / -
Increase/decrease selected slider in larger increments	Shift + Up Arrow / Shift + Down Arrow or Shift + + / Shift + -	Shift + Up Arrow / Shift + Down Arrow or Shift + + / Shift + -
Cycle through Basic panel settings (forward/backward)	. (period) / , (comma)	. (period) / , (comma)
Reset a slider	Double-click slider name	Double-click slider name
Reset a group of sliders	Opt-click group name	Alt-click group name
Reset all settings	Cmd + Shift + R	Ctrl + Shift + R
Sync settings	Cmd + Shift + S	Ctrl + Shift + S
Sync settings bypassing Synchronize Settings dialog box	Cmd + Opt + S	Ctrl + Alt + S
Toggle Auto Sync	Cmd-click Sync button	Ctrl-click Sync button
Enable Auto Sync	Cmd + Opt + Shift + A	Ctrl + Alt + Shift + A
Match total exposures	Cmd + Opt + Shift + M	Ctrl + Alt + Shift + M
Select White Balance tool (from any module)	W	W
Select the Crop tool (from any module)	R	R
Constrain aspect ratio when Crop tool is selected	A	A
Crop to same aspect ratio as previous crop	Shift + A	Shift + A
Crop from center of photo	Opt-drag	Alt-drag
Cycle Crop grid overlay	O	O
Cycle Crop grid overlay orientation	Shift + O	Shift + O
Switch crop between portrait and landscape orientation	X	X
Reset crop	Cmd + Opt + R	Ctrl + Alt + R
Select the Spot Removal tool	Q	Q
Select the Adjustment Brush tool (from any module)	K	K
Select the Graduated Filter tool	M	M
Increase/decrease brush size] / [] / [
Increase/decrease brush feathering	Shift +] / Shift + [Shift +] / Shift + [
Switch between local adjustment brush A and B	/	/
Temporarily switch from brush A or B to Eraser	Opt-drag	Alt-drag
Paint a horizontal or vertical line	Shift-drag	Shift-drag
Increase/decrease Amount	Drag adjustment pin right/left	Drag adjustment pin right/left
Show/hide local adjustment pin	H	H
Show/hide local adjustment mask overlay	O	O
Cycle local adjustment mask overlay colors	Shift + O	Shift + O
Select Targeted Adjustment tool to apply a Tone Curve adjustment	Cmd + Opt + Shift + T	Ctrl + Alt + Shift + T
Select Targeted Adjustment tool to apply a Hue adjustment	Cmd + Opt + Shift + H	Ctrl + Alt + Shift + H
Select Targeted Adjustment tool to apply a Saturation adjustment	Cmd + Opt + Shift + S	Ctrl + Alt + Shift + S
Select Targeted Adjustment tool to apply a Luminance adjustment	Cmd + Opt + Shift + L	Ctrl + Alt + Shift + L
Select Targeted Adjustment tool to apply a Grayscale Mix adjustment	Cmd + Opt + Shift + G	Ctrl + Alt + Shift + G
Deselect Targeted Adjustment tool	Cmd + Opt + Shift + N	Ctrl + Alt + Shift + N
Show clipping	J	J
Rotate photo right (clockwise)	Cmd +]	Ctrl +]
Rotate photo left (counterclockwise)	Cmd + [Ctrl + [
Toggle between Loupe and 1:1 Zoom preview	Spacebar or Z	Spacebar or Z
Zoom in / zoom out	Cmd + = / Cmd + -	Ctrl + = / Ctrl + -
Play impromptu slide show	Cmd + Return	Ctrl + Enter
View Before and After left/right	Y	Y
View Before and After top/bottom	Opt + Y	Alt + Y
View Before and After in a split screen	Shift + Y	Shift + Y
View Before only	\	\
Create a new snapshot	Cmd + N	Ctrl + N
Create a new preset	Cmd + Shift + N	Ctrl + Shift + N
Create a new preset folder	Cmd + Opt + N	Ctrl + Alt + N
Open Develop view options	Cmd + J	Ctrl + J



Print module SHORTCUTS



Print	Cmd + P	Ctrl + P
Print one copy	Cmd + Opt + P	Ctrl + Alt + P
Open Page Setup dialog box	Cmd + Shift + P	Ctrl + Shift + P
Open Print Settings dialog box	Cmd + Opt + Shift + P	Ctrl + Alt + Shift + P
Go to first page	Cmd + Shift + Left Arrow	Ctrl + Shift + Left Arrow
Go to last page	Cmd + Shift + Right Arrow	Ctrl + Shift + Right Arrow
Go to previous page	Cmd + Left Arrow	Ctrl + Left Arrow
Go to next page	Cmd + Right Arrow	Ctrl + Right Arrow
Show/hide guides	Cmd + Shift + H	Ctrl + Shift + H
Show/hide rulers	Cmd + R	Ctrl + R
Show/hide page bleed	Cmd + Shift + J	Ctrl + Shift + J
Show/hide margins and gutters	Cmd + Shift + M	Ctrl + Shift + M
Show/hide image cells	Cmd + Shift + K	Ctrl + Shift + K
Show/hide dimensions	Cmd + Shift + U	Ctrl + Shift + U
Play impromptu slide show	Cmd + Return	Ctrl + Enter
Rotate photo right (clockwise)	Cmd +]	Ctrl +]
Rotate photo left (counterclockwise)	Cmd + [Ctrl + [
Create a new print template	Cmd + N	Ctrl + N
Create a new print template folder	Cmd + Shift + N	Ctrl + Shift + N
Save print settings	Cmd + S	Ctrl + S

Web module SHORTCUTS



Reload web gallery	Cmd+R	Ctrl + R
Preview in browser	Cmd+Opt+P	Ctrl + Alt + P
Play impromptu slide show	Cmd+Return	Ctrl + Enter
Export web gallery	Cmd+J	Ctrl + J
Create a new web gallery template	Cmd+N	Ctrl + N
Create a new web gallery template folder	Cmd+Shift+N	Ctrl+Shift+N
Save web gallery settings	Cmd + S	Ctrl + S

Keys for using Help SHORTCUTS



Display current module shortcuts	Cmd + /	Ctrl + /
Hide current module shortcuts		
Go to current module Help	Cmd + Opt + Shift + /	Ctrl + Alt + /

Open Community Help

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setupablogtoday.com
How to Build A Money Making Blog In 8 hours