MFA Registration for Advanced BFA Elective Form
Records Office

MFA students may take **up to three (3) elective credits** through enrollment in select advanced (5000-level) BFA courses to apply toward the MFA degree. The list of applicable courses is maintained by the MFA Director in consultation with the BFA department chairs.

Registration requires faculty approval and MFA Director approval. Faculty have full authority to grant or deny student enrollment.

In order to enroll, MFA students should have skills equivalent to or greater than the BFA students enrolled in the course. **Prior to completing this form, MFA students must submit to the course instructor via email a portfolio of 10 images (or equivalent), along with a brief explanation for why they want to enroll in the course.**

BFA students have priority registration for these courses. MFA students may use this form after BFA registration is complete.

MFA students enrolled in BFA courses are graded on the HP/P/F scale, reflected in MFA Program policy.

Complete all fields on this form. This form must be submitted by the end of the Add/Drop period of the semester in which the BFA course is taking place.

_____   _____
MCAD Student ID   Today's Date

_____
Last Name   First Name

1.   Course requested for registration:

_____   _____
Course Number   Course Title

2.   Description of additional graduate-level work for course, if any:

_____   _____
Student Signature   Today's Date

_____   _____
Faculty Signature   Today's Date

_____   _____
MFA Director Signature   Today's Date

Return this form to the Records Office at records@mcad.edu or Morrison M103.

3.2025

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