



Off-Campus Study Program Application

This form is required of all applicants for MCAD off-campus programs

Program Name or Location >		Today's Date >	
Name >			Pronoun(s)
Birthdate >	Which semester are you applying for? > Spring of _____ (year)		
Primary Phone Number >		Advisor >	
Major >	Total Credits include current semester (45+)>	Cumulative GPA (3.0+) >	
Have you talked with your advisor/chair about how going Off-Campus will affect your graduation? >		Do you have room (12-15 credits) in your studio electives? >	
Who are the 2 faculty members you've sent the letter of recommendation form to? >		1) _____	
		2) _____	

The following must be included with your application:

Send via Google Folder

- < This form with your chair's approval to study off-campus
- < Your Degree Audit Report. This document may be obtained from your My MCAD under the "Advising" tab.
- < Copy of your passport. [Check here if you don't have a passport yet, but applied for one. Include proof of passport application.]
- < Portfolio. Refer to Portfolio Guidelines for further instructions.
- < Proposal. Refer to Guidelines for Writing a Proposal.
- < Email your faculty to confirm they submitted your recommendation ^{to} for you. DO NOT SUBMIT RECOMMENDATIONS YOURSELF

Submit Google Folder with all completed application materials to BNelson1@mcad.edu by April 30

In addition to the criteria listed above, preference will be given to first time applicants and candidates who have not studied off-campus. The following may disqualify your eligibility for off-campus programs: behavioral or disciplinary probation, misconduct proceedings, or alcohol or drug-related incident reports. Incomplete or late applications will not be reviewed for consideration.

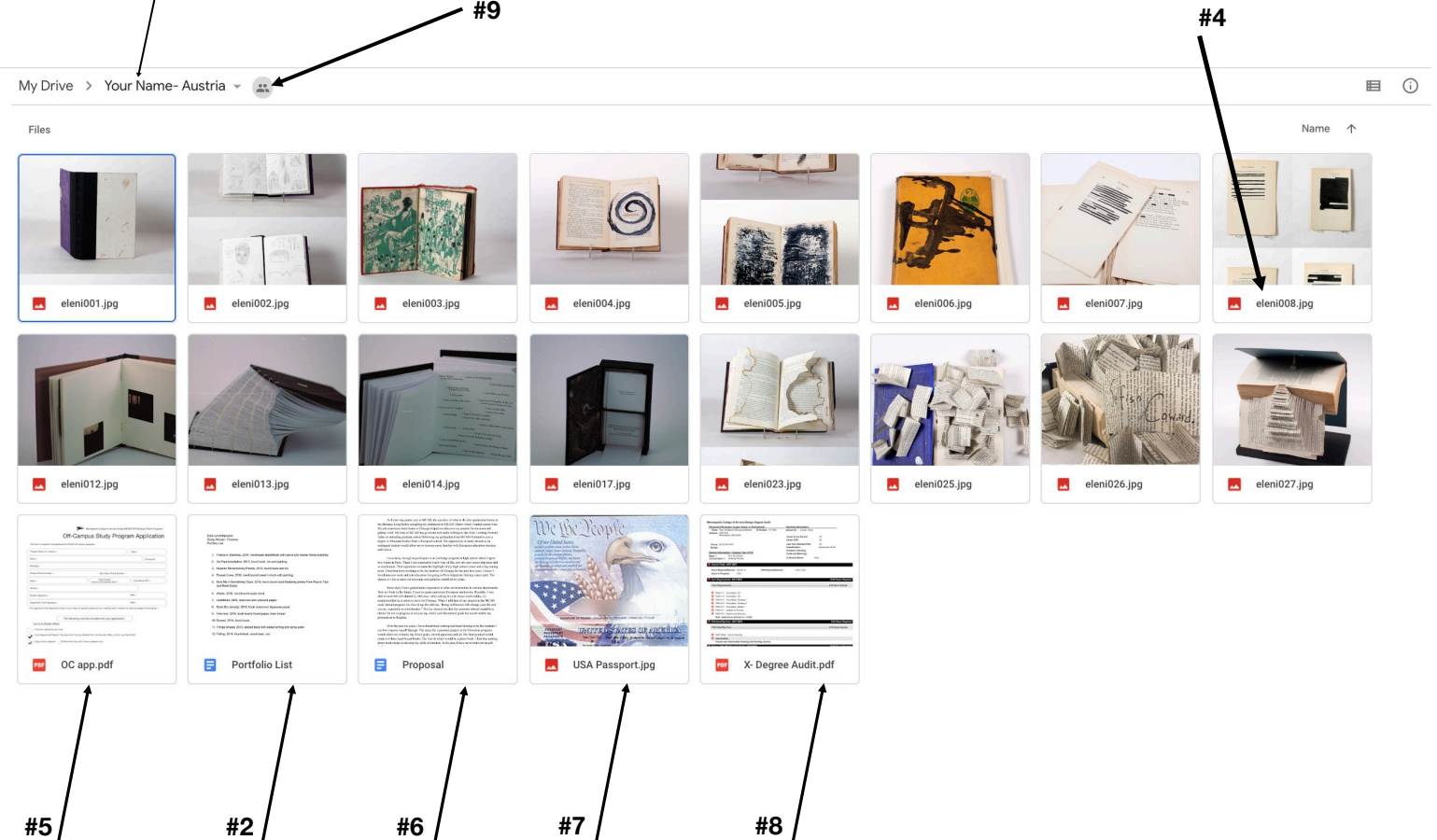
Note: Special opportunities for students, such as Resident Assistant positions, may be mutually exclusive. You may be presented with a choice of either becoming an RA or studying off-campus.

Portfolio Guidelines

- 1) All applicants must submit a portfolio of work.
A portfolio must consist of 10-15 images (no more than 3 details of any single work), or 10 minutes of time-based work. Video segments should be ready to be viewed, no more than two minutes long each.
- 2) Include a one-page portfolio list with your name, program, major, grade level (junior), title of each art piece, class or assignment for which it was made, medium, dimensions, and the date or semester produced. Each image should correspond to the order of images to be viewed.
- 3) Images should be in JPG format and no more than 300 dpi.
- 4) Label each file according to your portfolio list.
- 5) Download this application with the first page filled out with all your information
- 6) Include your 1-2 page proposal (see proposal guidelines for instructions)
- 7) Include copy of your passport bio page OR confirmation that you applied for your passport
- 8) Download your full degree audit via your MY MCAD > Advising tab > view all details
- 9) Send portfolio via Google Drive to bnelson1@mcad.edu [**Set "Share" settings to "Can Edit."**]

Your Google folder should look like the example below

First, Last Name- Program



The screenshot shows a Google Drive folder named "Your Name- Austria". The files are organized as follows:

- Row 1: eleni001.jpg, eleni002.jpg, eleni003.jpg, eleni004.jpg, eleni005.jpg, eleni006.jpg, eleni007.jpg, eleni008.jpg
- Row 2: eleni012.jpg, eleni013.jpg, eleni014.jpg, eleni017.jpg, eleni023.jpg, eleni025.jpg, eleni026.jpg, eleni027.jpg
- Row 3: OC app.pdf, Portfolio List, Proposal, USA Passport.jpg, X-Degree Audit.pdf

Arrows indicate the following mappings:

- #4 points to eleni008.jpg
- #5 points to OC app.pdf
- #6 points to Proposal
- #7 points to USA Passport.jpg
- #8 points to X-Degree Audit.pdf
- #9 points to the folder icon



Proposal Guidelines

Off-Campus Study Proposal >

Your proposal should be a 1-2 page, concise, but thorough statement of your goals and reasons for participation in the Off-Campus Study Program. It should discuss how the proposed program of study relates to your educational, personal and career goals. A successful proposal should be written in such a way that a reader who is not familiar with your field could still understand what you are proposing and the significance of this in a larger context. Think of it as a way to convey *why* you should be chosen to participate in this program. You are strongly encouraged to discuss your proposal with your Faculty Advisor, and utilize the Learning Center for editing and proofreading.

Be specific about your objectives. Be sure to cover these four points >

- 1) Why do you want to study off-campus? Why this specific program?
- 2) What do you know about this country/program? What research have you done?
- 3) How will this program enhance you personally and your practice? What do you want to get out of it?
- 4) Is there a project you'd like to accomplish while you're off-campus? If so, what is it?

Florence Applicants:

You must have a clear independent studio project that you will complete abroad. Please work with the chair of your department to outline the parameters and expectations and write about how you will execute this project- What is the project? What materials are needed? How will it be completed without studio space? How will you get it back to MCAD? It should have a clear tie to Italian culture

Examples

Example: Stating who you are and what you want to do >

"I see myself as a molding artist at my tipping point of discovering who I want to be as a designer. I enjoy experimenting with my concepts and designs. My designs use a dazzling color pallet, loud imagery, and a visual punch. Post-modernism and the psychedelic movement inspire my work, including the work of artists such as Wes Wilson and Victor Moscoso. I'm inspired by the way Wilson makes his designs using distorted forms and melting type. While in Brighton I hope to experiment with Wilson's style and produce work that has surreal visuals and living text. I want to continue to push my design investigations in Brighton and create designs inspired by the psychedelic movement. With Brighton's independent study I will be able to enhance my experimental style and make it more sound and controlled. I also hope to develop a strong portfolio coming out of Brighton that I can use for applying to internships upon my return."

Example: How this program will benefit you >

"As an Entrepreneurial Studies major I have learned the value of experiential learning. The strongest lessons I have learned occurred when working with real life clients, problem solving, and employing a high-level of adaptability. I know Fachhochschule Vorarlberg will engage me similarly, and the experience abroad can only expand my world-view to make me a stronger, more holistic ideator. Their Print program will foster me as a designer, and the project-oriented course-work will make me a more global thinker and communicator. While in Austria I hope to unify all of the skills I have honed at MCAD. From design, to marketing, to project management, to multimedia processes, I desire to be fully immersed. Just the act of living within Europe will be greatly impactful; I intend to take full advantage of the art, history, and nature that will surround me."