

# FACULTY FOCUS

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*All times listed in Central*

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## **Priority Deadlines**

All Summer and Fall 2021 Textbook & Materials information is due Friday, March 26

Now is the time for faculty to start thinking about materials and textbooks for Summer and Fall 2021 classes.

To help students plan financially for their upcoming semester, it is important that we notify them of all textbooks and materials costs at the time of registration. Therefore, we ask that all faculty complete the Textbook and Materials form for every class you are teaching in Spring 2021, even if you are not requiring any textbooks and/or materials (there will be an opt-out checkbox in the form).

Additionally, your materials list should include everything that you will be requiring students to purchase for your course, and the total estimated cost. A range for the estimate (e.g. \$50 - \$100) is fine. Staff in the Art Cellar are available to help you with calculating costs anytime between 10-4, Monday through Friday.

You will receive a follow-up email with instructions for completing the Textbook & Material submission form closer to registration. Please direct any questions about materials to Lindsay Smith, Manager of the Art Cellar, at [mcadartcellar@mcad.edu](mailto:mcadartcellar@mcad.edu). If you have any questions about textbooks for your course, and/or this process, please consult your departmental chair or director.

Thank you!

Spring 2021 Midterm Grades Due Tuesday, March 30 at 9 p.m.

Midterm grading for SP21 in myMCAD opens 3/8/21 and ends 3/30/21 at 9 p.m. Midterm grade entry in [myMCAD](#) is required. Locate grading for your courses on the Faculty Info tab. Choose "Grade Entry" in the "Go Directly To" menu next to each course, select a grade for each student from the grading dropdowns, and click Save when you're done. Grades are editable until the deadline. Contact [Records](#) with any questions.

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## Announcements/Reminders

MCAD staff and faculty are invited to register their dependents for a MCAD summer youth class or camp at no cost

MCAD, along with the generous support from the Smaby Family Foundation, invites MCAD staff and current faculty to register their dependents for a MCAD summer youth class or camp at no cost. To register, please use the code SUMMERMCAD21. The code may be used for either online and on-campus programs. Space in classes is limited. The code will be honored until available space and funds are depleted. *Funds are limited and are available on a first come first serve basis.* The code may be used for one class per faculty or staff dependent child. Please register for each child and class on a separate transaction. View the complete list of classes at [mcad.edu/youth](http://mcad.edu/youth). Registration opens on Monday, March 15.

## Faculty Forum for MCAD Strategy

Thursday, March 18 noon - 1:00 p.m.

Please join us for this important conversation about planning MCAD's future.

RSVP [here](#) by end of day on Monday, March 15

Adjunct faculty will be compensated at the Required Meeting rate for attending.

An email with additional details is forthcoming.

## Fine Arts Studio Faculty Finalist Candidate Surveys

If you haven't already done so, please complete the surveys for full-time faculty finalists

[Regan Golden](#) and [Claudia O'Steen](#) by Friday, March 12

## Faculty Information Forms (FIF) with Addendum due April 19

The FIF is available for download on the [Academic Affairs intranet page under](#) "Faculty Resources." The FIF now invites the inclusion of an addendum:

*MCAD recognizes that the events of the global pandemic may have impacted your teaching, service, and professional practice/creative work or research. You are invited to include a brief narrative addendum to your Faculty Information Form (FIF) articulating the*

*factors you would like to be taken into consideration in the evaluation of your performance and their impact on your work.*

## Department Chair/Director Evaluations due April 19

All faculty are invited to complete [Department Chair/Director Evaluations](#) by Monday, April 19. The responses are submitted anonymously.

## An Announcement About Announcements:

Post announcements and events directly to the Intranet!

In an effort to decrease the volume of internal email, MCAD has expanded which roles at MCAD can post directly to the MCAD Intranet.

If you would like to be able to post announcements or events directly to the Intranet, please email [webmaster@mcad.edu](mailto:webmaster@mcad.edu) to receive a 7 minute training video and have your permissions turned on.

If you only have things to post infrequently just forward your post to [webmaster@mcad.edu](mailto:webmaster@mcad.edu) and we will be happy to post it for you.

## Server Maintenance Schedule

MCAD's Information Technology Service needs to move our servers from our old storage server to a newly purchased storage server. Below is a schedule of the systems and services that the move will impact. The time frames are estimates based on the size of the servers. The following shouldn't affect services as they will be brought down one at a time:

Tuesday, March 9, 8:00 p.m. - HR Sharepoint - 3.25 hours

Friday, March 12, 11:00 p.m. - MCAD's Webserver - 3.25 hours

- [www.mcad.edu](http://www.mcad.edu)

- [intranet.mcad.edu](http://intranet.mcad.edu)

This will NOT bring down:

- [login.mcad.edu](http://login.mcad.edu)

- [canvas.mcad.edu](http://canvas.mcad.edu)

Sunday, March 14, 1:00 a.m. - SMS (doors). Doors will work, changes will not. 5 hours

Sunday, March 14, after SMS - sitemasterDB

Friday, March 19, 8:00 p.m. - Class Server - 5.3 hours

Saturday, March 20, 8:00 a.m. - Blackboard - 14.5 hours

Monday, March 22, 8:00 a.m. - Studio - 24 hours

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## Upcoming Events & Key Dates

### [Arts Entrepreneurship Dept Spring Exhibition Virtual Opening!](#)

Tuesday, March 9, 6:00 p.m.

WIDE AWAKE: Confessions of the Dreamers

Each semester, MCAD's Arts Entrepreneurship department hosts a student and alumni exhibition. "Wide Awake" focuses on healing, empathy, and waking up from the haze of the past year with hopes and dreams for the future.

Stay connected in this time of physical distancing by enjoying the creative work of your community!

THE OPENING WILL BE LIVESTREAMED!

6:00 p.m.: Instagram TV: [https://www.instagram.com/mcad\\_ae/](https://www.instagram.com/mcad_ae/)

6:45 p.m.: Facebook Live: <https://www.facebook.com/AEmcad>

This exhibition features work by current AE Department students majoring in Entrepreneurial Studies and minoring in Advertising or Entrepreneurship. Additional works by alumni from Entrepreneurial Studies, Advertising, BSc, and Visualization programs:

- Alyssa Cavanaugh, Entrepreneurial Studies Alumni
- Kamryn Friedrich, Entrepreneurial Studies major
- Elise Gersky, Incoming MCAD student
- Alyssa Herrera, Drawing and Painting major, Teaching Artist and Entrepreneurship minors
- Daren Scott Hill, Entrepreneurial Studies Alumni
- Ngan Huynh Illustration major and Advertising minor
- Benjamin Kjos, Entrepreneurial Studies Alumni
- Meghan Meehan, Entrepreneurial Studies major
- Ashlynn Micoliczkyk, Entrepreneurial Studies major
- Dan Nolin, Photography major and Entrepreneurship minor
- Hannah Sether, Animation major/Entrepreneurship and Advertising minors
- Kyle Viker, Entrepreneurial Studies major
- Joel Minan Yi, Entrepreneurial Studies Alumni

And more!

Much thanks to the Arts Entrepreneurship department curatorial team of Entrepreneurial Studies majors Kamryn Friedrich, Ashlynn Micoliczkyk, Lux Fabre, and Kyle Viker.

Additional thanks to the Arts Entrepreneurship department communications team, Entrepreneurial Studies majors Madison Mead, Hannah Schulte, Tamar Patterson, and Lux Fabre,

Finally, many thanks to AE department MFA Graduate assistant Susan Fink; and Nick Kovatch and MCAD's Academic Services department.

View the [exhibition poster](#) designed by ES major, Hannah Schulte.

Join us to explore the visions of these dreamers...

## Ideas - Arrangements - Effects

Wednesday, March 10, 3:00-6:00 p.m.

An interactive social justice workshop for the whole MCAD community

Learn more and register [here](#)

## MFA Spring 2021 Professional Practices Series

Putting Together a Successful Residency Application

Thursday, March 11, 6:30 p.m.

This panel brings together the directors and program managers of three Midwestern organizations that strive to support artists by giving them time and space to make work and learn new skills. Together they will discuss what makes a successful application not just for their programs but for any application.

[Learn more](#) & [register](#)

Roadmap for a Successful Career: Goal Setting with Ellen Mueller

Thursday, March 25, 6:30 p.m.

This talk will focus on best practices for setting goals and reaching them. We'll look at a variety of ways to work smarter, not harder, including tips on wellness. Ellen Mueller is Director of the MCAD MFA Program and an interdisciplinary artist.

[Learn more](#) & [register](#)

## Slow Burning Fire: A Conversation on Future Economies

Wednesday, March 17 11:30 am-12:30 p.m.

Join MCAD President Sanjit Sethi, Joseph Kunkel, and Caroline Woolard for Slow Burning Fire: A Conversation on Shared Power with special guests Lauren Ruffin, F. Javier Torres, Nati Conrazon, and Abdiel.

Slow Burning Fire is a series of conversations about shaping cultural leadership and resiliency in a COVID and post-COVID world. It comes with the belief that the pandemic

has created a necessity to recalibrate our approach to some of the most pressing issues of our time, and particularly from the lens of cultural equity, leadership, creative practice, sustainability, education, and the built world.

Learn more & register [here](#)

## [America, I Sing You Back Panel Discussion Part I](#)

Wednesday, March 17 6:30-7:30 p.m.

Join on [Zoom](#)

This panel discussion will feature eight multigenerational artists whose projects are included in the exhibition *America, I Sing You Back*.

Presenters include: collaborators Andrea Carlson '05, MFA and Amina Harper; Christopheraaron Deanes '96; Cole Redhorse Jacobson '17; Jo Yeh '15, MFA; and collaborators Peng Wu '13, MFA, Aries Yuanzhou Qian '18, MFA, and Chun Yu. The discussion will be moderated by Gallery Director Kerry Morgan who will invite questions from the audience.

## Faculty small group conversations with Robert Ransick, Vice President of Academic Affairs

Wednesday, March 24, noon-1:00 p.m.

Wednesday, April 28, noon-1:00 p.m.

You're invited to attend faculty small group conversations with Robert. Please email Naomi Sack at [nsack@mcad.edu](mailto:nsack@mcad.edu) to sign up!

## [Visiting Artist Lectures Spring 2021](#)

Thursday, March 25, 11:30 a.m.-12:30 p.m.

[Philip J Deloria: Liberal Arts Lecture](#) (Sponsored in part by Grey Fund)

Join on [Zoom!](#)

## TYPE WRYTE

Saturday, February 20 – Sunday, March 14

Students, faculty, and staff are invited to view Parker Boisvert's [TYPE WRYTE](#), on display in the Library Gallery.

TYPE WRYTE: In a more analog approach to the art of ascii, TYPE WRYTE features the typewriter-based works of Parker Boisvert. Within this contrived intersection of text and illustration, the advantages and quirks of an unconventional medium are elucidated.

## [Art History Speaker Series 2021](#)

The Department of Art History at the University of St. Thomas is sponsoring a series of

talks for the Spring 2021 semester. MCAD students, faculty, and staff may register for any of these events on the [Department of Art History's webpage](#) under the upcoming events section.

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## Resources

### Resources from Online Learning

[Tech Tip Tuesday: Allowing Google Doc Submissions in Canvas](#)

This short video shows you how to set up an assignment in Canvas to allow Google Doc submissions

### Engagement Tips for Zoom

Faculty, Please consider encouraging your students to add a photo to their Zoom profile before attending MCAD events. Here's a quick [video](#) that walks you through the steps. If you have any questions, please email Seth at: [av\\_support@mcad.edu](mailto:av_support@mcad.edu)

### Assessment Office Hours

Mondays at noon

Have questions about assessment at MCAD? Wondering how to make it work for you? Take advantage of Eleanor's office hours every Monday at noon! She's here to answer your questions, brainstorm ideas, or even just share musings. Schedule time with her via [Calendly](#)

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## Things to Keep In Mind

### Spring Break Dates

BFA, BS, and MFA: Spring Weekend March 20-23

MA: Spring Break March 22-26

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***Have something to contribute?*** [Submit content for Faculty Focus.](#)

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