



## 4.4.23

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*All times listed in Central Time*

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## PRIORITY DEADLINES

### Submit Required Textbooks and Materials for Fall classes in [MyMCAD](#) by April 11th

It is time to enter all required textbooks and course materials for Fall 2023 classes in MyMCAD! Submission of required textbooks and materials can be made through [MyMCAD](#) on the Faculty Info page.

Response to the call for Textbook and Materials information is required even if no textbooks and/or materials are required for the course - there will be an opt-out checkbox in the form in those cases.

A reminder that when selecting required textbooks and materials for a course, faculty should strive to select the best value materials for the lowest cost, eliminate unnecessary course materials, and allow for the maximum flexibility for student purchase options.

If you need assistance selecting textbooks and materials for your course, reach out to your department chair or director - they can provide the required textbooks and materials from previous offerings of the course or help faculty in determining which educational materials are appropriate for a given course.

Additionally, the MCAD Art Cellar can provide guidance for selecting and pricing materials for your courses. The Art Cellar is a non-profit, in-house resource for faculty, staff, and students. Please direct any questions about materials to Lindsay Smith, Manager of the Art Cellar, at [mcadartcellar@mcad.edu](mailto:mcadartcellar@mcad.edu).

Find further instructions [here](#).

## Faculty Information Forms Due by Friday, April 21

The FIF is available for download on the Academic Affairs [intranet page](#) under "Faculty Resources."

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# ANNOUNCEMENTS AND REMINDERS

## Classroom Furniture Requests

Recently, the Exhibition and Studio Services (ESS) Department was in the process of transitioning various furniture, moving, and event set up responsibilities to the Facilities Department. Unfortunately, due to a staff departure, this transition process has been delayed.

We kindly request that, until the end of the semester, faculty reconfigure/reset their own classroom furniture as needed. A reminder that each classroom has a default furniture layout which can be found on the [Intranet](#) under Exhibition and Studio Services, and if reconfigured classrooms should be set back to the default layout for the next class session.

Other requests for furniture and events should be emailed to [exhibition\\_studio\\_services@mcad.edu](mailto:exhibition_studio_services@mcad.edu). ESS and Facilities will triage requests, divide out only work that is absolutely necessary and will postpone/deny other work.

Your cooperation and patience is appreciated during this time.

## Please respond: Surveys for Illustration Faculty Candidates

Having completed their on-campus interviews and public presentation portions of the selection process, the search committee welcomes your thoughts on Rahele Bell and Alison Nowak's candidacy for Full Time Faculty in Illustration. The surveys are short and simple and can be accessed at the following links:

[Survey for Illustration Faculty Candidate Rahele Bell](#)

[Survey for Illustration Faculty Candidate Alison Nowak](#)

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# UPCOMING EVENTS AND KEY DATES

- [Sabbatical Presentation: George Mahoney](#)
  - Tuesday, April 4, 12:15-1:00 p.m, Auditorium 140
- [The Scenes!](#)
  - Wednesday, April 5, 3:00 p.m., Auditorium 140
- [McKnight Visual Artist Discussion Series: Jasmine Wahj, David Bowen, Mara Durva, and Rotem Tamir](#)
  - Thursday, April 6, 6:30-8:00 p.m., Pillsbury Auditorium in the MIA (free to attend, but are tickets required)
- **Illustration Faculty Candidate Public Presentation - Jennifer Liu**

- Thursday, April 6, 12:10-1:00 p.m., Aud 150 and [Zoom](#)
- **Illustration Faculty Candidate Public Presentation - Jacob Yeates**
  - Friday, April 7, 12:10-1:00 p.m., Aud 150 and [Zoom](#)
- **Fine Arts Drawing & Painting Faculty Candidate Public Presentation - Elena Masrour**
  - Monday, April 10, 12:10-1:00 p.m., Aud 150 and [Zoom](#)
- **[Advising and Registration Day - No Classes](#)**
  - Tuesday, April 11
- **[Sabbatical Presentation: Gerald Ronning](#)**
  - Tuesday, April 11, 12:15-1:00 p.m., Auditorium 140
- **Fine Arts Drawing & Painting Faculty Candidate Public Presentation - Avigail Manneberg**
  - Thursday, April 13, 12:10-1:00 p.m., Aud 150 and [Zoom](#)
- **Fine Arts Drawing & Painting Faculty Candidate Public Presentation - Lauren Ball**
  - Friday, April 14, 12:10-1:00 p.m., Aud 150 and [Zoom](#)
- **[McKnight Visual Artist Discussion Series: Gregory Volk, Ben Moren, and Dyani White Hawk](#)**
  - Thursday, April 20, 6:30-8:00 p.m., Pillsbury Auditorium in the MIA (free to attend, but are tickets required)
- **Faculty Information Form Submission Deadline**
  - Friday, April 21
- **[Faculty & Staff Book Club Selection: Your Driver Is Waiting by Priya Guns](#)**
  - Wednesday, April 26. 5:30 p.m., [Zoom](#) ([Register](#) by Tuesday, April 25)

### On view:

- **[2023 Sabbatical Exhibition and Forum](#)**
  - Tuesday, January 17–Saturday, April 15, Concourse Gallery
- **[Made at MCAD 2023: All-Student Juried Exhibition](#)**
  - Friday, March 24–Friday, April 14, Mail Gallery

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## RESOURCES & OPPORTUNITIES

### **[Inclusive Pedagogy Toolkit: Assessment](#)**

This resource from Georgetown University offers concrete suggestions for designing inclusive, antiracist learning environments. Topics include pedagogy, assessment, climate, power and mentorship.

The complete toolkit is useful, and the Assessment chapter provides actionable tips on how to more equitably assess students in your courses.

Inclusive assessment includes considerations of purpose and intent of the practice; clear criteria; motivation and retention; and formative, low-stakes opportunities that allow students to monitor their own progress.

### **[Trauma and Resilience in Higher Education Virtual Conference](#)**

This one-day virtual live conference on April 26, 8:30 a.m.–4:30 p.m. explores how every encounter area—from pedagogy to campus safety, advising to financial aid, facilities to college policies and administration—can be informed by recognizing the prevalence of trauma, adversity, and toxic stress and how these impact academic outcomes.

Trauma-informed education describes a perspective or lens through which practices and services are evaluated in view of lived experience, basic neurobiology, as well as research and findings on the power of resilience behaviors and interventions to build progressive, positive outcomes.

Leading trauma researcher/clinician/scholar Dr. Bessel van der Kolk (The Body Keeps the Score) will deliver the morning address grounding the conference in the neurobiology of trauma.

Registration is \$77.50 for professionals and academics attending the conference through their institution or seeking professional development, or a "pay what you can" honor system that allows attendees to set a price affordable for them.

## **[Jerome Foundation Applications Open](#)**

[NYC](#) and [MN](#) Film, Video and Digital Production grants provide eligible New York City- and Minnesota-based early career film directors a production grant of up to \$30,000 for all stages of production. The MN Film, Video and Digital [Artist Development](#) grant provides eligible Minnesota-based early career film directors up to \$10,000 to engage in self-designed mentorship in connection with a specific film, video or digital production project.

The application deadline for all three programs is Thursday, April 13 by 4:00 p.m. Central / 5:00 p.m.

## **[Pedagogy and Practice Spring 2023](#)**

Pedagogy and Practice is a series from Online Teaching and Learning to help you design quality learning experiences and facilitate an engaging learning environment for all your students. This Spring, we will be focusing on ways you can create an engaging, and student-centered learning environment.

## **Tea and Teaching**

Tea and Teaching is a monthly Faculty Senate-sponsored social hour that aims to create a community of practice to support teaching at MCAD. The goal is to provide a space to support ongoing conversations about teaching and learning at MCAD. Conversations are peer-led and facilitated.

This final Tea and Teaching will take place on Tuesday, April 25 from 12:00-1:00 p.m., in the Emeritus room.

## **Access to [CMOS Online](#)**

This is a reminder that students, faculty, and staff have access to Chicago Manual of Style's Online (CMOS Online) for academic writing, research, and citation needs. MCAD students, faculty, and staff can access CMOS Online both on-campus and off-campus!

To access CMOS Online, please visit the following [link](#).

Students, faculty, and staff can also find the CMOS Online link on the [Learning Center's Intranet page](#).

## **Continuing Education Teaching Opportunities**

Interested in additional teaching opportunities? MCAD's Continuing Education program welcomes applications and course proposals for teaching youth and adults, both in person and online, on a range of topics throughout the year. Email [continuing\\_education@mcad.edu](mailto:continuing_education@mcad.edu) for more information.

## **Resources from Student Counseling and Wellness Services**

The MCAD Student Counseling and Wellness Service provides assistance with the developmental, situational, and adjustment concerns common to many undergraduate and graduate students, as well as with mental health issues students may struggle with. As faculty, you often come into contact with students on a regular basis and thus are in an excellent position to help point students to resources that MCAD provides. Your attention and support as a faculty member will often be enough, but at other times a student may benefit from more specific professional help that is beyond the scope of your role. In these cases, students should be referred to the services provided by the MCAD Counseling and Wellness Staff.

For more information on the [Counseling and Wellness office](#), [referral process](#), mental health [responses](#), and resources, visit the office's [Intranet](#) page in addition to some useful faculty-specific resources.

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# **FACULTY ACTIVITIES**

## **[2023 Ettinger Book Artist Series Lecture with Karen Wirth](#)**

Karen Wirth has been invited to be a visiting artist at the University of Wisconsin-Milwaukee on April 18, 2023. The visit is part of the [Ettinger Book Artist Series](#). The visit includes the lecture and teaching a workshop for students the following day.

## [Olaf Kuhlke and Diane Ragsdale Appointed to Co-Editors at Artivate](#)

Olaf Kuhlke, Chair of Arts Entrepreneurship, and Diane Ragsdale, Director of Master of Arts in Creative Leadership, have been appointed to be co-editors at [Artivate](#), A Journal of Arts Entrepreneurship.

The two will join field colleagues E. Andrew Taylor and José Valentino Ruiz-Resto on reporting new thinking and perspectives on arts entrepreneurship theory, practice, and pedagogy. Ragsdale has been on Artivate's editorial board since the publication's inception in 2012, and both she and Kuhlke will begin stewarding the journal on July 1.

## [Calee Cecconi Curating 'Low-Fidelity' Exhibition at U of M](#)

Faculty member Calee Cecconi is a guest curator of an exhibition currently at the University of Minnesota's Goldstein Museum of Design. [Low-Fidelity Design: Making Techniques from the Minnesota Underground Music Scene](#) attempts to "illustrate the intersection between anti-mainstream musicians and how they depict their music through promotional graphics, uniting sound with visual expression," with materials being sourced from the U of M's Minnesota Underground Music Archive. The show is on view until Saturday, May 13 at the McNeal Hall, Goldstein Gallery (St. Paul).

## [Arlene Birt Designs Graphics for Intergovernmental Panel on Climate Change](#)

Arlene Birt has been working in partnership with the Intergovernmental Panel on Climate Change to design graphics for the UN IPCC Synthesis Report.

Birt is the founder and Chief Visual Storyteller at Background Stories. Background Stories helps world-changing organizations translate complex ideas, systems, data, and metrics into clear visuals for the purpose of understanding sustainability. Over the span of the last year, Birt has been working with the IPCC and associated Climate Scientists to design graphics for the upcoming launch of the Sixth Assessment Synthesis Report.

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## FOR YOUR STUDENTS

### **Reminder: Internship Requirements**

In order to be approved for academic credit, potential internship opportunities must align with the following internship site eligibility requirements:

- The intern must report to a site supervisor who is an expert in the subject of the internship, i.e, the site supervisor for a graphic design focused internship must be a professional graphic designer/art director. A site supervisor may only supervise a maximum of two MCAD interns at a site per semester. An immediate family member may not serve as an intern's site supervisor.
- The site must provide their own equipment and may not rely upon MCAD facilities/software for the intern's projects.
- At least 50% of the intern's tasks must be related to their field of study.
- The site supervisor must be willing to submit two evaluations, the mid-progress and the final.
- The site must be able to provide enough work hours for at least one academic credit (1 credit= 40 hours of work at the site).

If you have any questions about internships, please contact Career Development at [careers@mcad.edu](mailto:careers@mcad.edu).

### [Intent to Graduate Forms for August and December 2023 Available Now!](#)

Intent to Graduate Forms are available to be submitted now for students who plan to complete their degrees in December 2023, plus Master of Arts students who are planning to complete their degrees in August 2023. Students can find the form on [myMCAD](#) on the Records Office tab under Online Forms.

The advising period is an excellent time to submit these forms, as you look ahead and plan your final degree requirements.

Submitting an Intent to Graduate Form is a required step in the graduation process. Please plan ahead and submit your form promptly. The deadline to submit August and December 2023 Intent to Graduate Forms will be Tuesday, May 9.

Please contact the [Records Office](#) with any questions.

## **[Library Gallery Fall 2023 Call For Art](#)**

The Library is accepting Library Gallery exhibition submissions for the Fall 2023 semester. The Library Gallery is a Library staff-run exhibition space available to students at MCAD.

Students can fill out the submission form: [Library Gallery @MCAD - Call for Art \(for Fall 2023 semester\)](#). The deadline is Monday, April 24, 2023. Students can contact the Library ([library@mcad.edu](mailto:library@mcad.edu)) with any questions.

## **Counseling Workshops**

Mindfulness is the act of being present; choosing to be in this moment nonjudgmentally. Learn how to practice mindfulness, what it means to be nonjudgmental, and why it's so valuable.

Counseling & Wellness has created a 4-part workshop series intended to greet the new year with new skills! Each week they will take on a different topic, providing education and techniques on how to introduce the skills into one's life or, if you already practice them, hone them even further. Each part of the series can be experienced alone, however, they are intended to build off of each other so participation in all workshops is encouraged but not required. Workshops will be held Mondays starting Monday, January 30th, 11am-12pm, in Main Building Room 230. Students can fill out this [interest form](#).

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***Have something to contribute? [Submit content for Faculty Focus](#)***

*Refer to the [archive](#) of Faculty Focus*

***Looking to stay up-to-date on all events?***

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