



Faculty Focus 4.30.24



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Dear MCAD Faculty,

In this final week of classes, I wanted to express my deep gratitude for your unwavering dedication and contributions to MCAD. Your tireless efforts in nurturing and guiding our students have not only enriched their educational journey but have also elevated the creative landscape of our institution.

As we witness the culmination of our seniors' and MFA candidates' studies through the Commencement and MFA Thesis exhibitions, I am reminded of the profound impact of your mentorship and support. The exceptional work displayed throughout our buildings stands as a testament to the transformative influence you have had within our classrooms and studios.

Please join us in celebrating the MFA candidates by attending Thesis Exhibition opening on Friday, May 10 from 6:00 p.m.– 9:00 p.m. at the MFA Gallery in the MFA building and an installation in Morrison Hall.

As a reminder, MCAD's Commencement ceremony will take place on Saturday, May 11, from 3:00 p.m.– 5:00 p.m. at the Children's Theatre. The ceremony will be followed by the Spring 2024 Commencement Exhibition reception: 5:00–6:30 p.m.

This will be the final Faculty Focus for the academic year. Whatever your plans may be this summer, I extend my sincerest wishes for a summer filled with rejuvenation, inspiration, and boundless creativity.

With appreciation,
Robert

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All times listed in Central Time

PRIORITY DEADLINES

Spring 2024 Requests for Incomplete Grades Due Tuesday, May 7 at 5:00 p.m.

This is a reminder that any Spring Semester 2024 requests for incomplete grades must be submitted to Records no later than 5:00 p.m. on Tuesday, May 7. Requests for incomplete grades are always due on the final day of classes for the semester. Please note that incomplete grades are only possible in certain circumstances. See the [Student Handbook](#) for the full policy. Students who are currently on academic probation may not receive incomplete grades. Students who are planning to request an incomplete but have not yet done so should contact their department chair or program director now to begin the approval process. Department chairs/program directors must approve any requests, and then the section faculty must do the same, before the approval is routed to Records. Request forms are available on the [Records Intranet page](#) under the Forms for Students heading.

Final Spring 2024 Grades Due Tuesday, May 14 at 12:00 p.m.

Spring Semester 2024 grades are due Tuesday, May 14 at 12:00 p.m. This deadline is firm and there are **no exceptions**. Please plan ahead now so that your grades are submitted on time. Grading on myMCAD is open for faculty as of May 1. Be sure that in myMCAD, in My Faculty Course Center, under View Details, the Term menu is set to 2023-24 - Spring. Additional instructions for submitting grades on myMCAD can be found in this [Knowledge Base article](#) (login required). Please contact Records at records@mcad.edu if you have any questions.

ANNOUNCEMENTS AND REMINDERS

Sunsetting Blackboard Course Archives on July 31st, 2024

MCAD transitioned from the Blackboard Learning Management System to Canvas in Spring 2021. As demand for archived Blackboard files has dropped off, we are looking at retiring these archives by July 31st, 2024. If you have course content in our Blackboard course archives that you'd still like to access, please reach out to Teaching and Learning Excellence at tale@mcad.edu and we can help.

Call for Participants: 2024 Faculty Biennial Exhibition + Forum

The Fall 2024 exhibition, the MCAD Faculty Biennial and Forum, is a significant event in our academic calendar. It's an opportunity for all full-time faculty to showcase their work every two years. We also extend a warm invitation to all adjuncts, visiting faculty, and MFA mentors who are working for MCAD in the spring of 2023 or fall of 2024 to participate. Please note that this opportunity is not open to instructors who teach only for Continuing Education.

The deadline for confirming your submission via [this Google Form](#) is Monday, May 6.

Exhibition information:
MCAD Gallery + Concourse Galleries
August 26–November 2, 2024
Reception: Friday, September 6, 6:00-8:00 p.m.

Printing for Faculty and Staff

Faculty and staff printing accounts are associated with a shared department account by default. This means that when you hit print, your department is charged for that print job automatically! Your department head will receive a monthly report of all public printing charges.

Personal printing can be charged to your personal PaperCut account manually by SB staff once you have put money in your account. See [this link](#) for adding funds to your Papercut account.

- **The easiest way to get personal print jobs made is to email your order to the SB!**

If you already have or are planning to frequently make your prints on any of the public printers or in the DPL (for example you're printing a photo project in the DPL) you can email the SB with the details of the prints (date/time/filename) and we can re-allocate those charges to your personal PaperCut account.

If you need to print something that should be charged to a department other than your regular one (i.e., Faculty Senate), you will need to email those files to the Service Bureau (service_bureau@mcad.edu) for output so we can manually bill the appropriate department.

All full-service print jobs should be submitted with an appropriate order form.

Please set up an appointment with service_bureau@mcad.edu if you would like more information about printing.

[MPCC Student Success Forum Hold the Date](#)

The Minnesota Private College Council is again hosting its free Student Success Forum. The focus this year is on supporting neurodivergent students; the forum will be held in person at Hamline University on May 6th from 10:00 a.m.-2:00 p.m. All faculty and staff are invited. For more information, contact Jim Howley at jhowley135@mcad.edu . Register [here](#).

On campus mailboxes

Please continue to occasionally check on-campus mailboxes. For inquiries regarding any specific mail service needs you may have, please contact mailroom@mcad.edu or visit the Mail Services [intranet page](#).

[MCAD Kart Club Food Pantry Survey](#)

The MCAD Kart club is conducting a survey for faculty, staff, and administrators to determine if there is a need for a food pantry at MCAD. The purpose of the pantry would be to address any hunger or food insecurity issues that may exist among the campus population. The survey is completely voluntary and anonymous and should only take a couple of minutes to complete.

UPCOMING EVENTS AND KEY DATES

- **Faculty Senate Meeting**
 - Tuesday, April 30, 6:30-8:30 p.m.
- **[MFA Thesis Exhibition Reception](#)**
 - Friday, May 10, 6:00-9:00 p.m., MFA Gallery
- **[MFA Thesis Exhibition 2024](#)**
 - May 4, 5, 11, and 12, 12:00-4:00 p.m., MFA Gallery and Morrison Hall Lobby
- **[MPCC Student Success Forum](#)**
 - Wednesday, May 6, 10:00 a.m.-2:00 p.m., Hamline University

- **Submission deadline for 2024 Faculty Biennial Exhibition + Forum**
 - Monday, May 6, via the [submission form](#)
- **[Spring 2024 Commencement Ceremony](#)**
 - Saturday, May 11, 3:00-5:00 p.m., Children's Theatre Main Stage
- **[Spring 2024 Commencement Exhibition](#)**
 - Saturday, May 11, 5:00-6:30 p.m., Main Gallery
- **[The Auction at MCAD](#)**
 - Thursday, May 16, 7:00-9:30 p.m., Main Gallery

On view:

- **[Spring 2024 MA in Graphic and Web Design Final Capstone Presentations](#)**
 - Thursday, May 2, 1:00-2:00 p.m., [Google Meet](#)
- **[“Far from home” by Daniel Acevedo](#)**
 - Exhibition: Monday, April 15–Tuesday, May 7, MCAD Library
- **[musings and threads - Sophie Whitehead](#)**
 - Monday, April 15–Friday, May 17, Suitcase Gallery, 4th Floor
- **[MFA Thesis Exhibition 2024](#)**
 - May 4, 5, 11, and 12, 12:00-4:00 p.m., MFA Gallery and Morrison Hall Lobby
- **[Spring 2024 Commencement Exhibition](#)**
 - Saturday, May 11, 5:00-6:30 p.m., Main Gallery

RESOURCES & OPPORTUNITIES

[Faculty-Led Ideas to Strengthen Democracy in 2024](#)

The Center for Artistic Activism and Project Pericles will host this special event on Monday, May 13th, 12-1 p.m. ET. via Zoom. Faculty Fellows from CAA's Unstoppable Voters program and Project Pericles will share testimonies on overcoming student apathy, implementing creative civic work in unexpected disciplines, and partnering with community organizations to impact young voters. Attendees will hear inspiring stories and gain tools and insight into supporting student voting on campus. Featured speakers are David Aipperspach, Margit Berman, Kristin Hughes, Dorcas McCoy, Alexandra Prince, and Susan Smith. [Register here for the event.](#)

[Tech Tip | Roll Call Attendance](#)

How Does the Roll Call Attendance Tool Work? In this toolkit, Teaching and Learning Excellence explains the Roll Call Attendance LTI, a tool for managing student attendance integrated into the Canvas Learning Management System. This toolkit covers the setup and operation and discusses some of the important things to consider when deciding how it might fit in your class.

While there are other ways to assess participation and attendance in a classroom, this tool works in a similar way to a traditional paper roster and allows faculty (and students) to track the history of their attendance from the same centralized place in Canvas.

[Workshop | Feedback For Better Learning](#)

The practice of giving effective feedback is so important for both students and instructors. This toolkit highlights tips and tricks for keeping feedback both useful and manageable. It also includes a variety of rubrics and feedback examples made by our very own MCAD instructors. Be sure to check out the two different, "Try It Out!" self-guided activities at the end for some additional hands-on practice.

[Feedback | Getting Started with Rubrics](#)

A rubric can make learning visible to students and help you focus your feedback on the most important parts of an assignment. Learn more about rubrics and feedback in this toolkit, and try it out yourself with our bundled resources!

Drop-in Canvas Help with Teaching and Learning Excellence

You bring your questions and TLE will bring the cozy drinks! Strategize, brainstorm and troubleshoot with us about anything Canvas-related. Wednesdays from 11:00 a.m.-1:00 p.m. at Morrison 101.

[Tech Tip | Emergency Remote Teaching](#)

Need to teach your face-to-face lesson online with a quick turnaround? This toolkit is a quick start guide in helping you prepare a lesson for emergency remote teaching.

Continuing Education Teaching Opportunities

Interested in additional teaching opportunities? MCAD's Continuing Education program welcomes applications and course proposals for teaching youth and adults, both in person and online, on a range of topics throughout the year. Email continuing_education@mcad.edu for more information.

Resources from Student Counseling and Wellness Services

The MCAD Student Counseling and Wellness Service provides assistance with the developmental, situational, and adjustment concerns common to many undergraduate and graduate students, as well as with mental health issues students may struggle with. As faculty, you often come into contact with students regularly and thus are in an excellent position to help point students to resources that MCAD provides. Your attention and support as a faculty member will often be enough, but at other times a student may benefit from more specific professional help that is beyond the scope of your role. In these cases, students should be referred to the services provided by the MCAD Counseling and Wellness Staff.

For more information on the [Counseling and Wellness office](#), [referral process](#), mental health [responses](#), and resources, visit the office's [Intranet](#) page in addition to some useful faculty-specific resources.

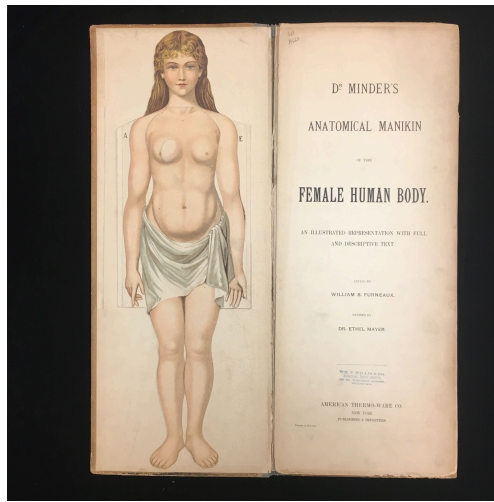
FACULTY ACTIVITIES

[Katherine Turczan's exhibition at the Tweed Museum](#)

Katherine Turczan's exhibition, "From Where They Came", Photographs from Ukraine 1991-2008 is on view at the Tweed Museum of Art until August 10, 2024.

[Jessica M. Dandona publishes chapter in Myth and \(Mis\)Information](#)

Jessica M. Dandona's chapter "Dissecting Venus: Popular Consumption of Flap Anatomies, 1890-1910" appears in *Myth and (Mis)information: Constructing the medical professions in eighteenth- and nineteenth-century English literature and culture* (Manchester University Press, 2024). The chapter explores how so-called "flap anatomies," including the widely circulated Dr. Minder's Anatomical Manikin (ca. 1900), offered readers the opportunity to engage in a virtual dissection as they folded back the layers of the body to reveal its inner structure. Such works, Dr. Dandona argues, created a shared understanding of the human body defined by the conventions of anatomy, thereby reinforcing the authority of medical discourse. At the same time, they offered lay audiences—and women readers in particular—access to detailed and comprehensive knowledge on controversial topics such as human reproduction.



ACADEMIC CABINET AND CURRICULUM MEETINGS

Curriculum 4-17-24

We began with a check-in around the room. Robert provided updates on the Hive elevator repair and that the search for Niky Motekallem's replacement in Academic Affairs concluded successfully. Khendum Gyabak, Senior Director of Teaching and Learning Excellence, conducted a brief demo on how to integrate attendance within Canvas and shared access to a toolkit that can be shared with faculty. Everyone was reminded that Tallies was scheduled for Monday (4/22) to review all course registrations with department leaders. We reviewed the process for Academic Year Appointments for adjunct faculty and the letter that will be included with fall contracts indicating that a spring appointment was approved. Enrollment uncertainty in some areas will result in not all requests being approved, though courses can still be assigned during the normal planning for spring during the fall semester. We concluded with a discussion of the Distinguished Adjunct Faculty nominations from Faculty Senate and one put forward by a department chair.

Cabinet 4-24-24

We began with a check-in around the room. Nathan Young, Grants Manager in Institutional Advancement, visited to introduce himself to the group and share a bit about his work and how he can support ideas for funding to support departments and faculty. Robert provided an update on May Days and that Jim Howley shared a template for assessment work presentations. The draft for an updated Inclement Weather and Instruction policy was discussed and approved. We also discussed the collective draft of revisions to the attendance policy, which program leaders are bringing to the faculty for input. Jim Howley presented on the MPCC Economic and Community Impact Study, which seeks to surface the economic impact of MPCC schools on the regional economy. Jim also presented on his experience at the HLC conference, including the updates to the reaffirmation criteria.

For Your Students

Final Reminder: Submit August and December 2024 Intent to Graduate Forms By Tuesday, May 7

All students who are planning to complete their degrees in August 2024 (MACL or MAGWD only) or December 2024 (BFA, BS, MAGWD, and MASD) that have not yet submitted an Intent to Graduate Form should do so ASAP. Students can find the form on myMCAD on the Records Office tab under Online Forms. Please contact the Records Office at records@mcad.edu with any questions.

Library Gallery Call for Art - For the Fall Semester

The Library is accepting Library Gallery exhibition submissions for the Fall 2024 semester. The Library Gallery is a Library staff-run exhibition space available to students at MCAD. Students may learn more and

submit their works at the form linked [here](#). The submission deadline is **Monday, May 6, 2024**. Please stop by or email the Library (library@mcad.edu) with any questions.

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Have something to contribute? [Submit content for Faculty Focus](#)

Refer to the [archive](#) of Faculty Focus

Find more resources on our [Intranet page](#)

Looking to stay up-to-date on all events?

[Subscribe](#) to the “What’s Up at MCAD” Calendar
and [customize your notifications](#) to never miss a beat.

Academic Affairs

w (612) 874 [3794](#)

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MINNEAPOLIS COLLEGE of ART and DESIGN
[2501 Stevens Avenue, Minneapolis, MN 55404](#)
mcad.edu

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