

FACULTY FOCUS

Dear Faculty,

I hope this finds you well as we approach the end of this challenging academic year. Thank you all again for your ongoing dedication and care for our students and each other.

Please join me in celebrating the retirement of faculty member Tom Schroeder on Thursday, May 13 from 4:30-6:00 p.m. on the MCAD lawn. (We've also invited faculty who retired at the end of last academic year to attend.)

In consideration of Covid-19 safety protocols and numbers, please [RSVP](#) **By 5:00 p.m. Central Time on Thursday, May 6** to reserve space for you to participate.

Finally, we have now hosted remote visits for three finalist candidates for the Director of Foundation Studies position - thank you to everyone who attended the candidate presentations. The search committee would be grateful to receive your feedback about each candidate via the survey links provided below by **5:00 p.m. Central Time on Wednesday, May 5th**.

If you were unable to attend the candidates' noon presentations, please see the links below to view the recorded presentations:

Patience Lueth

[CV](#)

[Presentation](#)

[Survey](#)

John Ros

[CV](#)

[Presentation](#)

[Survey](#)

Fatimah Tuggar

[CV](#)

[Presentation](#)

[Survey](#)

With appreciation,
Robert
Vice President of Academic Affairs
Chair, Director of Foundation Studies Search Committee

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All times listed in Central Time

Priority Deadlines

Requests for Spring 2021 Incomplete Grades Due Wednesday, May 12 at 5:00 p.m.

Requests for incomplete grades in Spring 2021 courses are due to Records no later than 5:00 p.m. on the last day of the semester, Wednesday, May 12. Please note that incomplete grades are only possible in certain circumstances, and that the incomplete grade policy has not changed in any way this academic year. Students who are currently on academic probation may not receive incomplete grades. See the [Student Handbook](#) for the full policy. Students must submit all incomplete work to faculty no later than Friday, September 24.

Students who are planning to request an incomplete but have not yet done so should contact their department chair or program director now to begin the approval process. Department chairs/program directors must approve any requests, and then the section faculty must do the same, before the approval is routed to Records. Forms are available on the [Records Intranet page](#).

December 2021 Intents to Graduate Due Wednesday, May 12

Intent to Graduate Forms for students planning to graduate in December 2021 are due Wednesday, May 12. Please remind any of your students and/or advisees who are planning for a December 2021 graduation date that they need to complete their Intent to Graduate forms on [myMCAD](#).

Final Grades:

Grades are submitted through [myMCAD](#). Grades are due to the Records Office no later than NOON on Tuesday, May 18. No exceptions. (See “Midterm and Final Grades” in the [Faculty Guide](#))

IT IS MCAD’S POLICY THAT NO FACULTY COURSE EVALUATIONS WILL BE RELEASED FOR REVIEW UNTIL EVERYONE’S GRADES ARE IN

Announcements & Reminders

Course Evaluations & Exit Surveys are Live!

Course evaluations are open for all students, and exit surveys are open to those eligible for graduation. Please encourage your students to complete these surveys. Students have until midnight on Monday, May 17 to complete their course evaluations and exit surveys.

Student Work Samples

For accreditation purposes, required samples of student work must be submitted for each class you teach. Check with your department chairs for details. (See “Archiving Student Work at the End of the Semester” in the [Faculty Guide](#))

New MCAD Brand Kickoff Week

Learn more [here](#)

End of Semester Info

[Learn](#) important information about the end of the spring 2021 semester.

Blackboard Sunsets Monday, May 24

With our transition to Canvas LMS nearing completion, we will be saying goodbye to Blackboard on Monday, May 24, 2021. What do I need to do?

Nothing! Online Learning will be archiving all courses on Blackboard at the end of the semester.

Heads-up on a Google Meet UI change

Google is making changes to Google Meet. MCAD is on the rapid release track, so the changes could be available to us as soon as Monday, May 3. Google doesn't roll changes out to everybody at the same time, so it does not have a specific date for these features at MCAD. Find more information [here](#).

MCBA Collegiate Fellowship 2021 Winner

Congratulations to Trina Fernandez on being the 2021 recipient of the [MCBA Collegiate Fellowship!](#)

Submit your textbooks and materials via [MyMCAD](#)

A reminder to faculty teaching in Fall 2021 semester: Please post all required textbooks and materials to [myMCAD](#).

The small effort of posting textbooks and materials costs prior to registration provides transparency for students and allows the maximum time for them to financially and logistically prepare for the upcoming semester. When selecting required textbooks and materials for a course, please select the best value materials for the lowest cost and work to eliminate any unnecessary course materials.

If necessary, please seek guidance from your department chair or director regarding selecting textbooks and materials for your courses. Department chairs and directors can also provide the required textbooks and materials from previous offerings of the course or help you in determining which educational materials are most appropriate for a given course.

Additionally, the MCAD Art Cellar can provide guidance for selecting and pricing materials for your courses. The Art Cellar is a non-profit, in-house resource for faculty, staff, and students. Please direct any questions about materials to Lindsay Smith, Manager of the Art Cellar, at mcadartcellar@mcad.edu.

[Honey From the MCAD Bees for Sale](#)

Visit the Art Cellar to purchase bottled honey from the MCAD Bees. And while you're there, take advantage of the [May Sale!](#)

Upcoming Events & Key Dates

[CARE exhibition in the Library Gallery](#)

Saturday, April 17–Wednesday, May 12

[Strategic Planning Recap with MJ Kaplan](#)

Tuesday, May 4, noon–1:00 p.m.

Final Tea & Teaching

Thursday, May 6, noon–12:45 p.m.

Faculty are invited to attend this month's Tea & Teaching, a Faculty Senate-sponsored social hour. For those who don't know, Tea & Teaching is a monthly meeting that aims to create a community of practice to support all who teach at MCAD.

This month, behavioral artist and educator Aki Shibata and anthropologist Dawn Pankonien (both current faculty at MCAD) will lead a discussion on diversity, equity, and inclusion in higher education today. One year ago, professor of sociology at Stonybrook, Crystal Fleming responded to the question, “What is the academic version of ‘thoughts and prayers?’” with a tweet that read, “diversity and inclusion” ... And yes, that went viral. We want to take time at the end of this academic year to discuss strategies together that could prove useful to faculty, specifically, for “doing” diversity, equity, and inclusion at MCAD in ways that not only sound just but which truly effect change.

Join on [Google Meet](#)

Google Calendar [Link](#)

All-College Payroll Transition - Information Sessions

With the new fiscal year starting June 1, 2021, MCAD will move to a single cycle for payroll payments for the entire college. Employees who have been on the semi-monthly payroll cycle will move to a biweekly (every two weeks) pay schedule. This change means that all faculty and Continuing Education instructors will move from being paid on the 15th and last day of the month to being paid every other Friday. Please see the [payroll calendar](#) and [FAQs](#) on the intranet.

Have questions? Attend the upcoming info session with Jess Neau, Human Resources and Payroll Coordinator:

Wednesday, May 5 12:30–1:00 p.m.

Join via [Google Meet](#)

If you have further questions, please contact payroll@mcad.edu

Resources & Opportunities

Make Your Highly Scheduled Life Easier!

Subscribe to the ["What's Up at MCAD Calendar"](#) and [customize](#) your notifications.

What it includes: Visiting Artist lectures, college-wide meetings, exhibition receptions and panel discussions, faculty search presentations.

What it doesn't include: Day-spanning events (i.e., current gallery shows), student activities, deadlines.

MCAD Suitcase Gallery Call for Art Fall 2021

The Printshop is currently open to Suitcase Gallery exhibition proposals for the Fall 2021 semester. Submissions will be due on May 20, 2021. Learn [more](#).

Union: Steward Opportunity & Newsletter

[Opportunity](#) to become a Steward and view the MCAD Union newsletter.



Assessment Office Hours

Mondays at noon

Have questions about assessment at MCAD? Wondering how to make it work for you? Take advantage of Eleanor's office hours every Monday at noon! She's here to answer your questions, brainstorm ideas, or even just share musings. Schedule time with her via [Calendly](#)

Virtual Drop-in Consultation Time for Faculty

Faculty are welcome to [drop in](#) and ask questions of Timothy Gardner, Director, Learning Center and Disability Services, and Beth Stockinger, Director of the Counseling and Wellness Center, on Fridays from noon–1:00 p.m.

Faculty Activities

Dandona to Present at AAHM (American Association for the History of Medicine) Conference

On Friday, May 14, Liberal Arts Professor Jessica M. Dandona will represent her paper, 'Reproductive Technologies': Image, Text, and Model in a Late-19th-Century Scottish Midwifery Course' at the annual conference of the American Association for the History of Medicine. More information [here](#).

For your students

[Student Union: Town Hall with President Sethi](#)

Wednesday, May 5 noon–1:00 p.m. online

[Upcoming Conversations on Public Safety](#)

Tuesday, May 4, 5:00–6:00 p.m.

Friday, May 7, 9:00–10:00 a.m.

Friday, May 7, noon–1:00 p.m.

Have something to contribute? [Submit content for Faculty Focus.](#)

Looking to stay up-to-date on all events?

[Subscribe](#) to the “What’s Up at MCAD” Calendar
and [customize your notifications](#) to never miss a beat.

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