



12.13.22

Dear MCAD Faculty,

As we approach the end of the semester, I want to thank you for all of your hard work and dedication to supporting MCAD students this fall and to wish each of you a joyous holiday season and a very restful break.

Thank you for all of your contributions to MCAD.

Kindly,
Robert

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All times listed in Central Time

PRIORITY DEADLINES

Requests for Fall 2022 Incomplete Grades Due Friday, December 16

This is a reminder that any Fall Semester 2022 requests for incomplete grades must be submitted to Records no later than 5:00 p.m. on Friday, December 16. Requests for incomplete grades are always due on the final day of classes for the semester. Please note that incomplete grades are only possible in certain circumstances. See the [Student Handbook](#) for the full policy. Students who are currently on academic probation may not receive incomplete grades. Students who are planning to request an incomplete but have not yet done so should contact their department chair or program director now to begin the approval process. Department chairs/program directors must approve any requests, and then the section faculty must do the same, before the approval is routed to Records.

Final Fall 2022 Grades Due Tuesday, December 20 at Noon

Fall Semester 2022 grades are due Tuesday, December 20 at noon. Grading on [myMCAD](#) is available for faculty as of December 1. Be sure that in My Faculty Course Center, under View Details, the Term menu is set to 2022-23 - Fall. Instructions for submitting grades on [myMCAD](#) can be found in this [Knowledge Base article](#) (login required). Please contact Records if you have any questions.

ANNOUNCEMENTS AND REMINDERS

[Verify Your Info for W-2s and W-4s by December 20](#)

This is a courtesy reminder to update your personal information in [Paylocity](#) as we prepare for year end. It is your responsibility to ensure that your information is up to date. This will support a seamless tax filing process for you.

2022 Holiday Potluck

The annual Staff and Faculty Holiday Potluck will be on Tuesday, December 20, 11:30 a.m.-1:00 p.m. in the College Center. Bring your favorite family recipe to share! Get a vintage recipe voting card. Prizes will be awarded for the top 3 dishes. Hot cider, tea and coffee provided.

Cook off tallying and awards will be at 12:30 p.m.



UPCOMING EVENTS AND KEY DATES

- [Fall 2022 Commencement Ceremony](#)
 - Friday, December 16, 6:30–7:30 p.m., MIA Reception hall and [online](#)
- [Fall 2022 Commencement Exhibition Reception](#)
 - Friday, December 16, 7:30–8:30 p.m., MCAD Gallery
- **Fall Semester 2022 Grades Due**

- Tuesday, December 20, 12:00 p.m., Online
- **Faculty and Staff Holiday Potluck**
 - Tuesday, December 20, 11:30 a.m.–1:00 p.m., College Center
- **Spring 2023 Faculty Prep Week**
 - Monday, January 9–Friday, January 13
- **First Day of the Spring 2023 Semester**
 - Tuesday, January 17
- **[MCAD Faculty & Staff Book Club Selection](#)**
 - Wednesday, January 18, 5:00 p.m. via [Google Meet](#)
- **[2023 Sabbatical Exhibition and Forum Reception](#)**
 - Friday, January 20, 6:00–8:00 p.m., Concourse Gallery
- **[2021/22 MCAD–Jerome Fellowship Exhibition Reception](#)**
 - Friday, January 20, 6:00 p.m., MCAD Gallery
- **[2021/22 MCAD–Jerome Fellows Panel Discussion](#)**
 - Saturday, February 18, 3:00-4:00 p.m., Online (link TBA)

On view

- **Holding Space by Alexis Schramel / MCAD Library Gallery**
 - Tuesday, November 29–Friday, December 16, MCAD Library Gallery
- **Fall 2022 Commencement Exhibition**
 - Friday, December 9–December 16, MCAD Gallery

RESOURCES & OPPORTUNITIES

New Video Streaming Resource Available From the Library

New academic video streaming is available from Kanopy BASE, a subset of 10,000 of Kanopy's complete collection, focusing on providing unlimited streaming for a curated collection of documentaries, films and shows for educational purposes. Now available from the Library's homepage, on or off campus.

[Podcast on Indigenous Student Success](#)

As part of Native American Heritage Month, the podcast on Indigenous Student Success in Higher Education is now [available](#). It's the third installment in the Reclaiming Ground: Indigenous Issues in Higher Education series (a University of Alaska Anchorage Difficult Dialogues Initiative partnership with the Difficult Dialogues National Resource Center).

[Exam Prep Notetaking Strategies](#)

[Here](#) are some useful ways to capitalize on all the notes students have taken throughout the semester as you assist them in preparing for finals. Check this out and see if it would work for your students!

[Art Cellar End of 2022 Sale](#)

15% off all purchases over \$20, December 5th through the 20th. *Sale does not include MCAD honey, stamps, papercut cards, media and film items, and any items that have already been discounted.

Access to [CMOS Online](#)

This is a reminder that students, faculty, and staff have access to Chicago Manual of Style's Online (CMOS Online) for academic writing, research, and citation needs. MCAD students, faculty, and staff can access CMOS Online both on-campus and off-campus!

To access CMOS Online, please visit the following [link](#).

Students, faculty, and staff can also find the CMOS Online link on the [Learning Center's Intranet page](#).

Continuing Education Teaching Opportunities

Interested in additional teaching opportunities? MCAD's Continuing Education program welcomes applications and course proposals for teaching youth and adults, both in person and online, on a range of topics throughout the year. Email continuing_education@mcad.edu for more information.

Resources from Student Counseling and Wellness Services

The MCAD Student Counseling and Wellness Service provides assistance with the developmental, situational, and adjustment concerns common to many undergraduate and graduate students, as well as with mental health issues students may struggle with. As faculty, you often come into contact with students on a regular basis and thus are in an excellent position to help point students to resources that MCAD provides. Your attention and support as a faculty member will often be enough, but at other times a student may benefit from more specific professional help that is beyond the scope of your role. In these cases, students should be referred to the services provided by the MCAD Counseling and Wellness Staff.

For more information on the [Counseling and Wellness office](#), [referral process](#), and resources, visit the office's [Intranet](#) page in addition to some useful faculty-specific resources below.

FACULTY ACTIVITIES

[New Work by Avigail Manneberg](#)

In her new paintings, Avigail Manneberg examines the tension between places of grief and joy in a performative way. She uses the body as a site to construct, stretch, push and pull the concept of freedom while exploring feelings of protection and suffocation.

Exhibition Dates: January 13th - January 28th, 2023

Opening Reception: Saturday, January 14th, 7-10 pm

Gallery Hours: Saturdays & Sundays, 12:00PM - 4:00PM

[Night Club Presents Group Show SAGITTARIUS](#)

Night Club is proud to present their upcoming group exhibition SAGITTARIUS featuring artists Cade Duff, Liza Jo Eilers, Julia Garcia, Henry Harper, Andrea Qual, Kristen Sanders, Cj Shaw, Cameron Spratley, Mizz. Wormhole, and Mathew Zefeldt. Night Club was founded in 2019 as a Conceptual Art Study Group by Faculty Members Emma Beatrez and Lee Noble and now operates as a Gallery.

Please join them for the opening reception on Saturday, December 17th, 6:00-9:00 p.m. at Night Club. SAGITTARIUS runs through Sunday, January 22nd with regular open hours Sundays 1:00-5:00pm.



Pope Brothers Exhibition At Burnet Gallery

Faculty members Rowan and Bly Pope will be featured in an upcoming exhibition at the Burnet Gallery in Wayzata.

The exhibition, Open Skies, will feature their hyper-realistic charcoal drawings. According to the brothers, "the works in this exhibit embody our belief that the mundane is miraculous, the ordinary is extraordinary, and the commonplace is singular and sublime. The landscapes are empty of human presence, and are meant to celebrate the majesty and grandeur of a country filled with the natural beauty we often overlook in our routine, insulated daily lives." Opening Reception is on December 9, 5:00–8:00 p.m. The exhibition is up until January 28, 2023.

Zibba Rajabi Talks About Her Life in Art

Faculty member Ziba Rajabi has recently spoken to [The Creative Independent](#) on how to make sense of one's self through their artwork. Rajabi talks about her childhood in Tehran, becoming a visual artist, attending college in both Iran and the United States, and her various art pieces and the stories behind them.

"No one can tell me what to paint or what not to paint. I can do whatever I want. You can say that it is not a good painting, or it's a bad painting. But you cannot tell me not to paint this way or that way."

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FOR YOUR STUDENTS

Intent to Graduate Forms for May 2023 Available

Intent to Graduate Forms are available to be submitted for all students who are planning to complete their degrees in May 2023. Students can find the form on [myMCAD](#) on the Records Office tab under Online Forms.

Submitting an Intent to Graduate Form is a required step in the graduation process. The deadline to submit May 2023 Intent to Graduate Forms will be Friday, December 16.

Please contact the Records Office (records@mcad.edu) with any questions.

Have something to contribute? [Submit content for Faculty Focus](#)

Refer to the [archive](#) of Faculty Focus

Looking to stay up-to-date on all events?

**[Subscribe](#) to the "What's Up at MCAD" Calendar
and [customize your notifications](#) to never miss a beat.**