

MINNEAPOLIS COLLEGE of ART and DESIGN

2025 MCAD EMPLOYEE HOLIDAY SCHEDULE

All regular full-time and part-time benefits eligible staff are currently eligible for fourteen (14) paid holidays and up to two (2) personal holidays. Schedule and more information below:

New Year's Day	1 day	Wednesday, January 1
Martin Luther King Day (observed)	1 day	Monday, January 20
Memorial Day (observed)	1 day	Monday, May 26
Juneteenth	1 day	Thursday, June 19
Independence Day	1 day	Friday, July 4
Labor Day	1 day	Monday, September 1
Thanksgiving Break	2 days	Thursday, November 27 Friday, November 28
Winter Break	6 days (plus two 2026 holidays)	Wednesday, December 24 - **Friday, January 2
Personal Holidays	2 days	Dates determined by you and your supervisor
2025 TOTAL	16 days	

**Thursday, January 1, 2026 and Friday, January 2, 2026 are 2026 calendar holidays

Exempt part-time employees will be paid based upon the number of forecast hours per pay period that they are scheduled to work. Non-exempt part-time benefits eligible staff employees will be paid for holidays and personal holidays according to their prorated scheduled hours. Two personal holidays (2 days of your choosing, with your supervisor's approval) must be used during the calendar year, or they will be forfeited if not taken. Employees hired July 1 or after are entitled to one personal holiday for the current calendar year. When a regularly scheduled pay date falls on a holiday, MCAD payroll will defer to the observed bank holiday should that differ from the MCAD observed holiday. Temporary employees are not eligible for holiday or personal holiday pay. Please see the MCAD Staff Handbook for more information.