

CNC Project Form

- Fill out the form below and email along with your file(s) to digitallab@mcad.edu
- If you are new to the CNC process, see the CNC Access form on the [digital lab website](#).
- CNC machining is an involved process. You will be scheduling multiple appointments with digital lab staff. Please allow 1-2 weeks for completion of your project.
- Watch you email for communication from digital lab staff. Slow responses may delay completion of your CNC Project
- To be ready to run the CNC you must:
 - Prepare a 2D or 3D file (Illustrator or stl)
 - Fill out the CNC Project Form
 - Prepare your file for the CNC by setting up toolpaths
 - Receive approval of your file from digital lab staff
 - Receive an estimate of time for your CNC cut
 - Schedule an appointment with the CNC
 - Be present for the set up and start of your project as well as the finish and clean-up of your project
- Check the [Digital Lab website](#) for more information on preparing your project.
- The limits for the CNC are 48" x 96" x 2" thick. Please check in with digital lab staff as to if your material is appropriate for the CNC.
- The cost to run the CNC is \$5 per session. With this we provide bits, spoil board and tape.
- Digital lab staff are not responsible for training you to use Illustrator or 3D modeling software. Please check in with your faculty if you have any questions on how to use these softwares.
- If you have any questions on your project, appointments are available with digital lab staff. Email digitllab@mcad.edu or stop in to the 3D Shop Digital Lab.

CNC Project Form

Please fill out and email this form along with your files to digitallab@mcad.edu

Please watch your email for any questions from Digital Lab staff

Name:

Class:

Appointment:

*You will have multiple appointments with digital lab staff. Please indicated a few times you would be available for you first appointment to set up your tool paths.

File Name(s):

Size(s):

Material:

Copies (if applicable):

Run Time of CNC:

Notes: *Please include any additional information on your project

For Digital Lab Staff

Status Checklist:

- STL or Illustrator File Ready
- Tool Paths Prepared
- Material Approved
- Run Time Provided
- Papercut Charged
- CNC Run Appointment Scheduled
- CNC Complete
- Clean Up Completed

Cost:

Paid: