**ANITA JOB**

612.123.4567 [anitajob@gmail.com](mailto:anitajob@gmail.com) anitajob.com

**SUMMARY**

Innovative and client-focused designer with outstanding organizational and creative skills. Capable of working both independently and as part of a collaborative team. Employs extensive abilities in the Adobe Creative Suite alongside a refined understanding of impactful layouts and visuals to develop final designs which resonate with target audiences.

**EDUCATION**

**Minneapolis College of Art and Design**, Minneapolis, MN May 2023

*Bachelor of Fine Arts in Graphic Design*

*Minor in Advertising*

GPA: 3.75

**SKILLS**

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| --- | --- | --- | --- |
| *Design*   * Conceptualization/Ideation * File Management * Layouts * Logo Design | * Mock-Ups * Photo Editing/Image Manipulation * Prepress * Publication Design (Print/Digital) | *Software*   * Acrobat * Bridge * Illustrator * InDesign | * Lightroom * MS Office Suite * Photoshop |

**EXPERIENCE**

**Freelance Art Studio**, Minneapolis, MN August 2023-Present

*Independent Designer*

* Utilize Photoshop, Illustrator, and InDesign to ideate and design original graphics for inclusion in clients’ print and digital product launch advertisements

**Mad Designs**, St. Paul, MN June 2021-Present

*Graphic Design Assistant*

* Design logos for usage in marketing materials and on company letterheads and signage
* Assist lead designer with the creation of full color covers for print magazine issues
* Create effective page layouts, efficiently performing all prepress tasks to ensure all files are print-ready prior to project deadlines
* Digitally edit photos and manipulate images within Photoshop, InDesign, and Illustrator

**Signs Plus**, Minneapolis, MN Feb. 2019-May 2021

*Customer Service/Production Assistant*

* Collaborated with Customer Service and Production teammates to assist customers with copy and sign needs, consistently exceeding customer expectations
* Designed fresh, innovative graphics for customers, ensuring all deliverables aligned with client specifications

**EXHIBITIONS**

**Gallery 322 Collaborative**, Minneapolis, MN Apr.-Aug. 2023

*Emerging Talent: Digital Artists of Today*

**Full Frame Gallery**, Minneapolis, MN Dec. 2022

*Anita Job: Introductions*